


Withdrawal Request

Commonwealth Investment Funds

 Please use **BLACK PEN** and **BLOCK LETTERS** when completing this form

Section 1 – Investor details (to be completed in all cases)

Account number

Investor 1

Title Given name(s) Surname Date of birth

Company name/Other investors Daytime telephone Evening telephone Mobile telephone

Postal address

State Postcode

Email Address

Investor 2

Title Given name(s) Surname Date of birth

Company name/Other investors Daytime telephone Evening telephone Mobile telephone

Postal address

State Postcode

Email Address

Section 2 – Withdrawal amount

Please tick (✓) appropriate box

- Part withdrawal (minimum balance to remain in any Fund is **\$1,000**); or
- Full withdrawal (this will redeem **all funds** held under this account)

Please indicate the amount **OR** percentage of monies to be withdrawn from each Fund.
Minimum withdrawal \$1,000

Investment details	\$	%
0101 Australian Share Fund		
0103 Balanced Fund		
0105 Share Income Fund		
0106 Bond Fund		

Investment details	\$	%
0107 Growth Fund		
0108 Income Fund		
0110 International Share Fund		
0111 Property Securities Fund		

▶ Form continued next page

Section 3 – Account payment details



Please note: Funds can only be credited to an Australian bank account and the account must be in the name of at least one investor.

Account name

BSB number

Account number

Bank

Branch

Section 4 – Signature(s) for withdrawal



Please note:

For overseas investors attach a certified copy of any one of the following documents:

- Drivers licence
- Birth certificate
- Passport

Refer to **Section 6** for details.

Signature of Investor 1

Date

Signature of Investor 2

Date



Please note:

- For accounts held in more than one name, all investors must sign this form unless a nomination for 'Any one investor to sign' has been previously made;
- This form can be signed by the investors authorised attorney. Please note that a certified Power of Attorney must be forwarded with the request and the attorney must state that he/she has not received notification of revocation of that power; and
- We cannot credit to home loan, credit card, personal loan or term deposit accounts.

How to withdraw:

Customer Instructions

Fax this completed form to: **1800 002 715** or Lodge at any Commonwealth Bank branch or Mail this completed form to:

Commonwealth Financial Services

Reply Paid 3306

Sydney NSW 2001

Section 5 – Reason for withdrawal

This information is requested for statistical purposes only and will remain strictly confidential.

What is the reason for making this withdrawal?

- Retiring
- Transferring to another investment
- Seeking different investment options
- Need to access additional funds
- Other ▶ Please specify below:

▶ Form continued next page

Section 6 – Proof of identity, certified identification for overseas investors

A certified copy of your identification (ID) is required to verify that the photocopied ID provided is a true and exact copy of the original. The certifier's name, signature, occupation and stamp must be shown on the copy you send to us. A stamp is required to show where the certifier is from. For example, if the certifier is a Police Officer, then a stamp showing the location of the police station is required.

What the certifier needs to do to certify your photocopied ID

To certify your ID they need to:

- 1 Compare the photocopy to the ORIGINAL.
- 2 Stamp or write "This is a true and correct copy of the original" followed by their signature, printed name, qualification (e.g. police officer) and the date.

A sample of how this would look is shown on the right hand side of this section.



Your identification can be certified by any person performing any of the occupations listed in the section below.

If you have any queries or need help with this form, please contact one of our Customer Service Representatives on **+61 13 2015** between 8.30am to 6pm (Sydney time) Monday to Friday.

A Statutory Declaration under the Statutory Declarations Act 1959 may be made before:

- 1 Commonwealth Bank Australia (CBA) officers at offshore branches where the officer has 2 or more years service with CBA or other Australian financial institutions; or
- 2 officers of any other Australian bank or other Australian financial institution (bank, building society or credit union) or Australian finance company with offices offshore where the officer has 2 or more years service with Australian financial institutions or Australian finance companies; or
- 3 a police officer of another country; or
- 4 a judge, magistrate, registrar or deputy registrar of an overseas court; or
- 5 an Australian consular or diplomatic officer who holds one of the following positions:
 - Consul-General
 - Consul
 - Vice-Consul
 - Trade Representative
 - Consular Agent
 - Ambassador
 - High Commissioner
 - Minister
 - Head of a Mission
 - Commissioner
 - Charge d'Affaires
 - Counsellor, Secretary or Attache at an Embassy, High Commissioner's office, Legation or similar.

Bank use only – Branch instruction checklist (original documentation must be retained by the branch)

- Ensure all details on this form are completed
- Ensure this is the latest copy of the withdrawal request form. Check e-forms under code 001-736
- I have identified the above client to the bank standards

Type of ID (e.g. drivers licence, passport):

Drivers licence/passport number:

Staff name:

Staff title:

Branch name:

Staff signature:

Date:

- Original form to be faxed immediately to **1800 002 715**

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