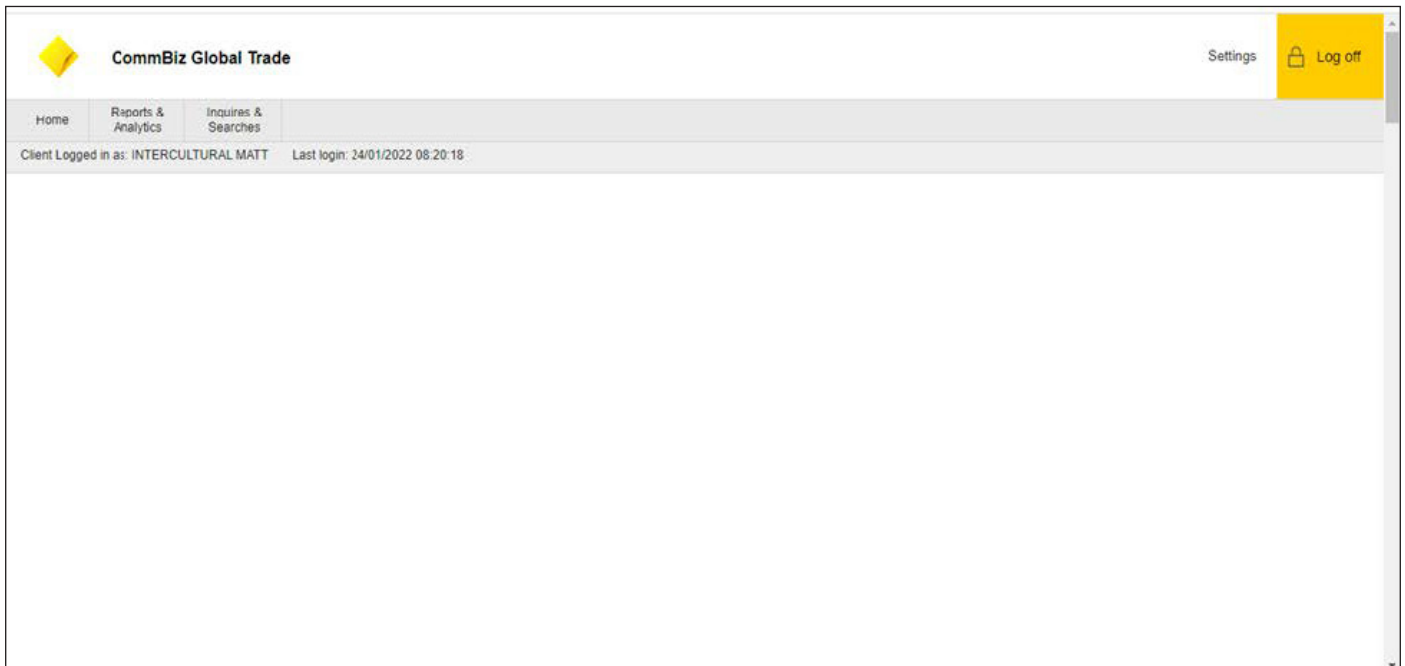


Global Trade Reports

Reports – Overview

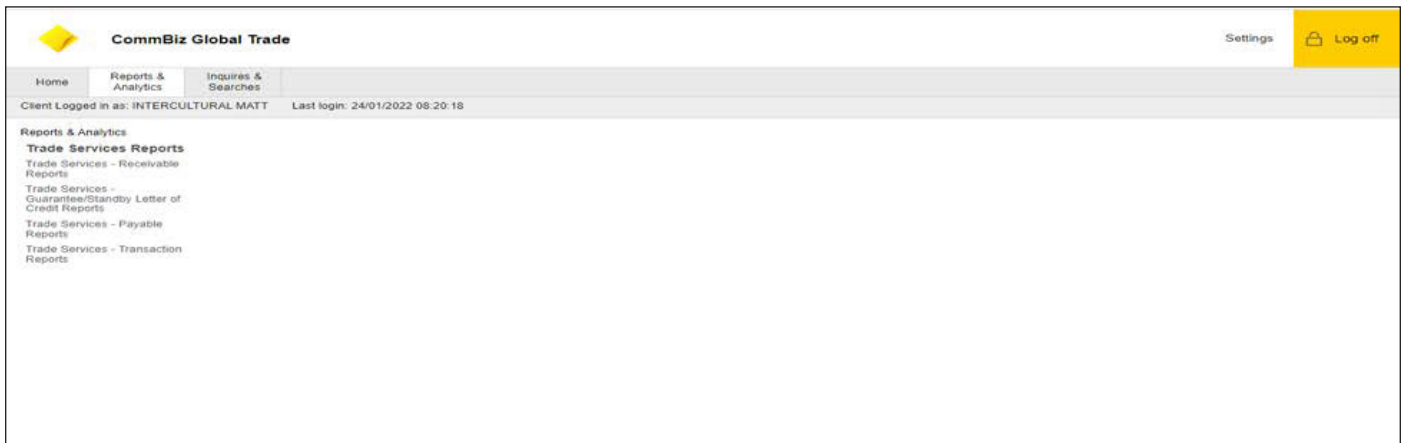
Trade reports provide a consolidated view of transaction specific information to users that can be useful for reconciliation and record keeping purposes.



The screenshot displays the CommBiz Global Trade user interface. At the top left, there is a yellow diamond logo and the text "CommBiz Global Trade". On the top right, there are links for "Settings" and "Log off" with a lock icon. Below the header, there is a navigation menu with three items: "Home", "Reports & Analytics" (which is highlighted), and "Inquiries & Searches". Below the navigation menu, there is a status bar that reads "Client Logged in as: INTERCULTURAL MATT" and "Last login: 24/01/2022 08:20:18". The main content area is currently blank.

1) Report & Analytics:

In the main screen, please select "Report & Analytics" by clicking in the sheet and then categories will be available as per below.



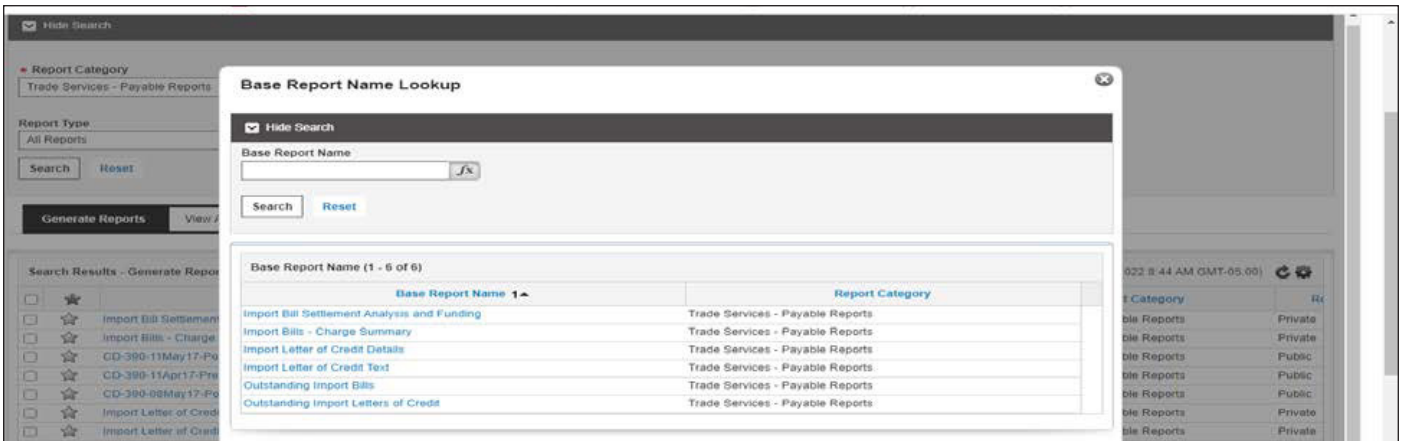
Upon your click in the one of the categories, for example, "Trade Services – Payable Reports" the following screen will open. Please complete the fields marked with a red star. There are also certain fields with look up option, please select the "Base Report Name" and then click in "search".

The screenshot shows the 'Report Criteria' form for 'Outstanding Import Letters Of Credit'. The form is divided into several sections:

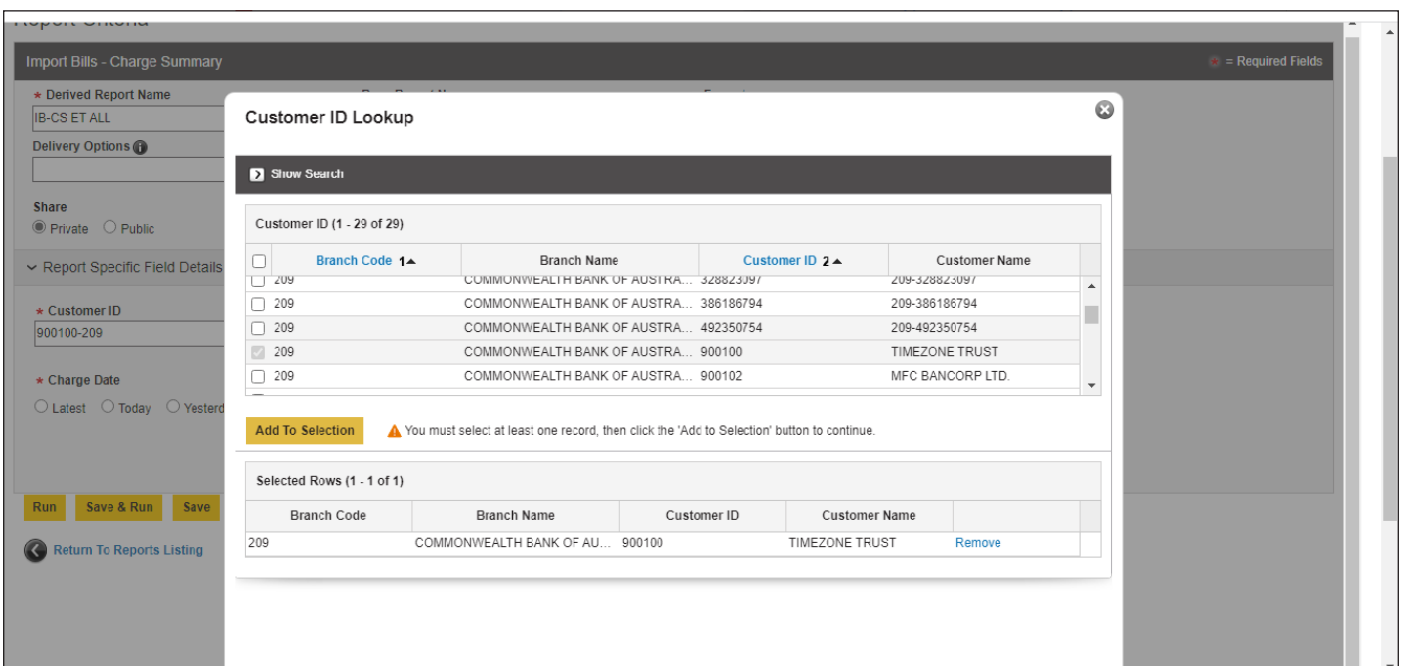
- Derived Report Name:** A text input field.
- Delivery Options:** A dropdown menu with a search icon and a close icon.
- Share:** Radio buttons for 'Private' (selected) and 'Public', and a 'Favorite' checkbox.
- Report Specific Field Details:**
 - Customer ID:** A text input field with a search icon.
 - Product Type:** A text input field with a search icon.
 - LC Reference:** Radio buttons for 'LC Reference' (selected) and 'Importer Reference', followed by a text input field with a search icon.
 - Exporter Name:** A text input field with a search icon.
 - Exporter Country/Jurisdiction:** A text input field with a search icon.
 - Currency:** A text input field with a search icon.
 - Original LC Amount:** Two text input fields for 'From' and 'To'.
 - Outstanding LC Amount:** Two text input fields for 'From' and 'To'.
 - Tenor Type:** A dropdown menu with 'Select' as the current value.
 - As Of:** A text input field with a search icon.
 - Issuance Date:** A text input field.
- Base Report Name:** A dropdown menu with 'Outstanding Import Letters of Credit' selected.
- Designated Owner:** A text input field with 'VINOOTH.S TEST01' and a search icon.
- Format:** A dropdown menu with 'DHTML' selected.

A legend in the top right corner indicates that a red star (*) denotes a required field.

Please see below the screen when you click on "look up" icon.



By selecting any of those options, for example, Import Bill Charge Summary, you will be required to add the Customer ID or Branch Code and the following screen will appear. Here you may scroll up/down and see which Customer Name/Branch Code you would like to select. Please select one of yellow bottoms (Run/ Save&Run / Save).



There are some options to pull data, as you can see you may select group by:

Delivery Options

Designated Owner
VINOTH,S TEST01

Share
 Private Public Favorite

Report Specific Field Details

* Customer ID

Product Type

LC Reference Importer Reference

Exporter Name

Exporter Country/Jurisdiction

Currency

Original LC Amount
From To

Outstanding LC Amount
From To

Tenor Type
Select

As Of

Issuance Date
 No Date Selected Latest Today Yesterday Last 7 Days Last 14 Days Last 30 Days Date Range

Expiry Date
 No Date Selected Latest Today Yesterday Last 7 Days Last 14 Days Last 30 Days Date Range

* Group By
 Exporter Country/Jurisdiction

Report Specific Field Details

* Customer ID

Exporter Name

Original LC Amount
From To

As Of

Issuance Date
 No Date Selected Latest

Expiry Date
 No Date Selected Latest

* Group By
 Exporter Country/Jurisdiction

Run Save & Run Save

[Return To Reports Listing](#)

Product Type Lookup

Show Search

Product Type (1 - 9 of 9)

<input type="checkbox"/>	Product Description 1 ▲
<input type="checkbox"/>	Clean Letter of credit
<input type="checkbox"/>	Guarantee
<input type="checkbox"/>	Guarantee
<input type="checkbox"/>	Import Documentary LC
<input type="checkbox"/>	Open Account Trade

Add To Selection You must select at least one record, then click the 'Add to Selection' button to continue.

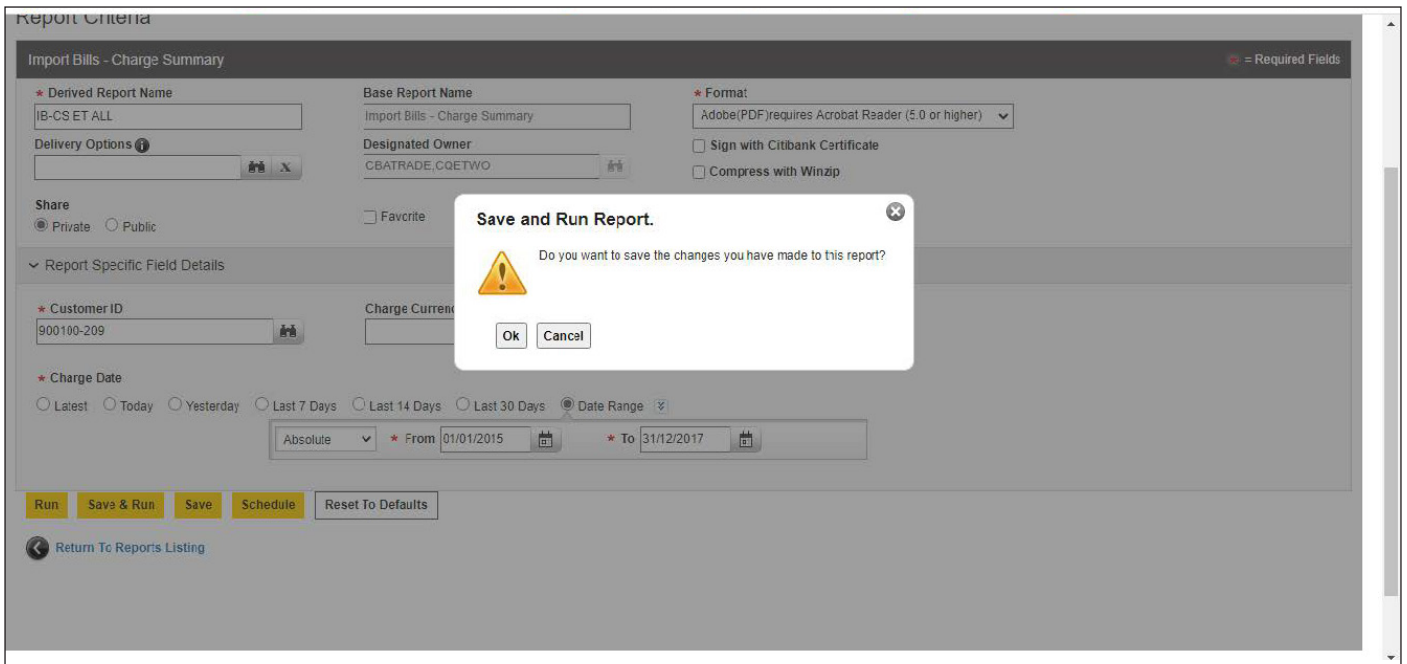
Selected Rows

Product Description
Information

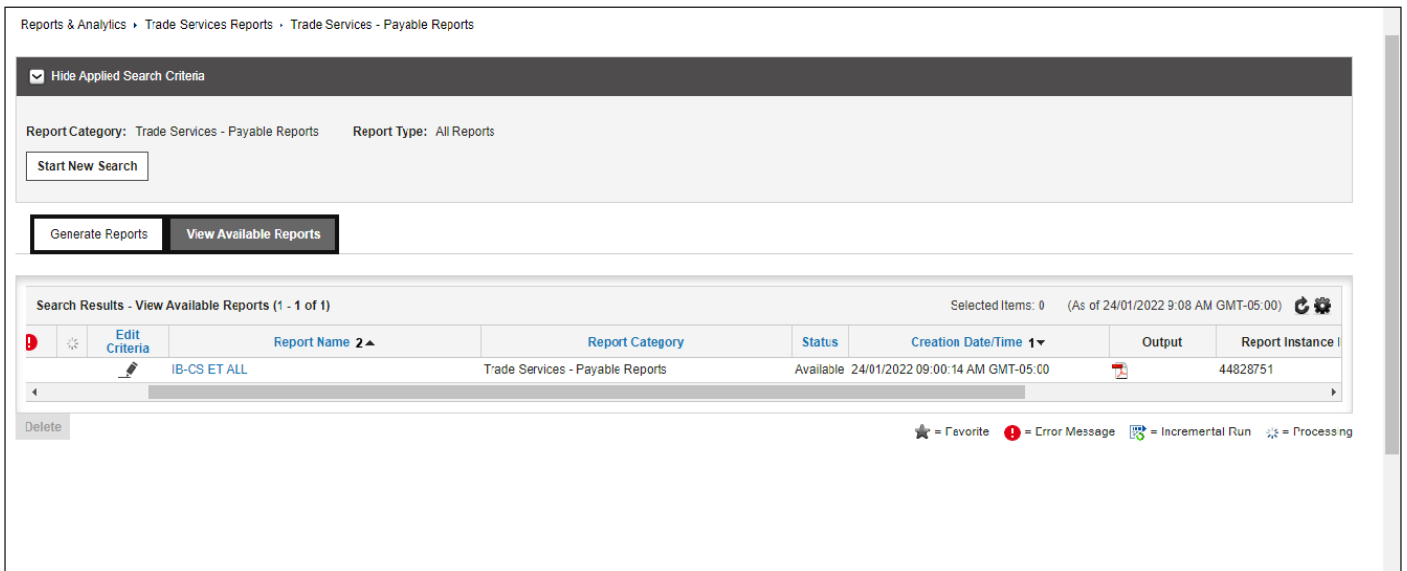
Note: All Look up fields might bring a list of available content, just select what you want and same logic can be followed.

In this example, the option selected was: **“Save & Run”**

So the following message will appear. You may click ok if you want to proceed. Or cancel if want to go back.



The following results will appear in the list of available reports automatically.



In case the selection is related to generate reports, please select the option as per shown below:

Reports & Analytics > Trade Services Reports > Trade Services - Transaction Reports

Hide Applied Search Criteria

Report Category: Trade Services - Transaction Reports Report Type: All Reports

Search Results - Generate Reports (1 - 2 of 2) Selected Items: 0 (As of 24/01/2022 9:10 AM GMT-05:00)

<input type="checkbox"/>		Report Name	Base Report Name 1▲	Base/Derived 2▲	Report Category	Repo
<input type="checkbox"/>		All Outstanding Summary Report	All Outstanding Summary Report	Base	Trade Services - Transaction Reports	Private
<input type="checkbox"/>		Transaction Initiation Report	Transaction Initiation Report	Base	Trade Services - Transaction Reports	Private

As soon as you click the option to generate the following screen will open, you can select all Criteria to apply the filters to allow to run the report. Please fill up all cases marked with red star.

All Outstanding Summary Report * = Required Fields

* Derived Report Name:

Base Report Name: All Outstanding Summary Report

* Format: Adobe(PDF)requires Acrobat Reader (5.0 or higher) ▼

Delivery Options

Designated Owner: CBATRADE,CQETWO

Sign with Citibank Certificate

Compress with Winzip

Share: Private Public Favorite

Report Specific Field Details

* Customer ID:

Currency:

* Base Currency: AUSTRALIAN DOLLARS

Product Type:

* Maturity Date

Latest Today Yesterday Last 7 Days Last 14 Days Last 30 Days Date Range ▼

Relative ▼ * From 0 Days * To 30 Days

Include Business days only

* Expiration Date

Latest Today Yesterday Last 7 Days Last 14 Days Last 30 Days Date Range ▼

Relative ▼ * From 0 Days * To 30 Days

Include Business days only

Please observe the Customer ID has a look up box, you can also click to select one option if you do not have such customer ID number available. You also have the same look up options for Currency, Base Currency and Product Type.

You can also select the report by Maturity Date and or Expiration Date following as per options you can see above.

Delivery Options ⓘ All Outstanding Summary Report Adobe(PDF)requires Acrobat Reader (5.0 or higher) ▼

Share
 Private Public

▼ Report Specific Field Details

* Customer ID

Product Type

* Maturity Date
 Latest Today Yesterday

* Expiration Date
 Latest Today Yesterday

Run Save & Run Save

Customer ID Lookup ✕

Show Search

Customer ID (1 - 29 of 29)

Branch Code 1 ▲	Branch Name	Customer ID 2 ▲	
209	COMMONWEALTH BANK OF AUSTRALIA	002372	002372-1e
209	COMMONWEALTH BANK OF AUSTRALIA	237201	237201-1e
209	COMMONWEALTH BANK OF AUSTRALIA	279176	209-2791
209	COMMONWEALTH BANK OF AUSTRALIA	29968/854	209-2996
209	COMMONWEALTH BANK OF AUSTRALIA	32882/3097	209-3288
209	COMMONWEALTH BANK OF AUSTRALIA	386186794	209-3861
209	COMMONWEALTH BANK OF AUSTRALIA	492350754	209-4923
209	COMMONWEALTH BANK OF AUSTRALIA	900100	TIMEZON
209	COMMONWEALTH BANK OF AUSTRALIA	900102	MFC BAN
209	COMMONWEALTH BANK OF AUSTRALIA	900103	OMNIVIS
209	COMMONWEALTH BANK OF AUSTRALIA	900114	HANCOCK
209	COMMONWEALTH BANK OF AUSTRALIA	900115	UNITED C
209	COMMONWEALTH BANK OF AUSTRALIA	900154	NAVODAN
209	COMMONWEALTH BANK OF AUSTRALIA	900167	AB TRUS
209	COMMONWEALTH BANK OF AUSTRALIA	900180	CRA First

Upon selection of Customer ID please fill up the other fields. Kindly observe the format, you might have to export the report. You have XLS, PDF, CSV, and RTF types available.

All Outstanding Summary Report * = Required Fields

* Derived Report Name

Delivery Options ⓘ

Share
 Private Public Favorite

▼ Report Specific Field Details

* Customer ID

Product Type

* Maturity Date
 Latest Today Yesterday Last 7 Days Last 14 Days Last 30 Days Date Range

Absolute ▼ * From * To

* Expiration Date
 Latest Today Yesterday Last 7 Days Last 14 Days Last 30 Days Date Range

Absolute ▼ * From * To

* Base Report Name

Designated Owner

* Format:

Sign with Citibank Certificate
 Compress with Winzip

* Base Currency

Currency

Upon completion please click the yellow bottom (Save & Run), and the following question will appear.

All Outstanding Summary Report = Required Fields

* Derived Report Name: AOSR ET ALL
 Base Report Name: All Outstanding Summary Report
 * Format: Excel (XLS)

Delivery Options: [Icons]
 Designated Owner: CBATRADE.CQETWO
 Sign with Citibank Certificate
 Compress with Winzip

Share: Private Public Favorite

Report Specific Field Details

* Customer ID: 900100-209
 Currency: [Field]
 Product Type: [Field]

* Maturity Date: Latest Today Yesterday Last 7 Days Last 14 Days Last 30 Days Date Range
 Absolute * From: 01/01/2015 * To: 31/12/2017

* Expiration Date: Latest Today Yesterday Last 7 Days Last 14 Days Last 30 Days Date Range
 Absolute * From: 01/01/2015 * To: 31/12/2017

Run Save & Run Save Schedule Reset To Defaults

Save and Run Report.

Do you want to save the changes you have made to this report?

Ok Cancel

In the view Available Reports, you will see now the following option as per output format selected.

Hide Applied Search Criteria

Report Category: Trade Services - Transaction Reports Report Type: All Reports

Start New Search

Generate Reports View Available Reports

Search Results - View Available Reports (1 - 1 of 1)

Selected Items: 0 (As of 24/01/2022 9:11 AM GMT-05:00)

Report Name	Report Category	Status	Creation Date/Time	Output	Report Instance ID
AOSR ET ALL	Trade Services - Transaction Reports	Available	24/01/2022 09:11:58 AM GMT-05:00	[XLS Icon]	44828757

Delete

★ = Favorite ! = Error Message [Incremental Run Icon] = Incremental Run [Processing Icon] = Processing

Report Category: Trade Services - Payable Reports Report Type: All Reports

Start New Search

Generate Reports View Available Reports

Search Results - View Available Reports (1 - 5 of 5)

Selected Items: 0 (As of 01/10/2022 7:36 AM GMT-05:00)

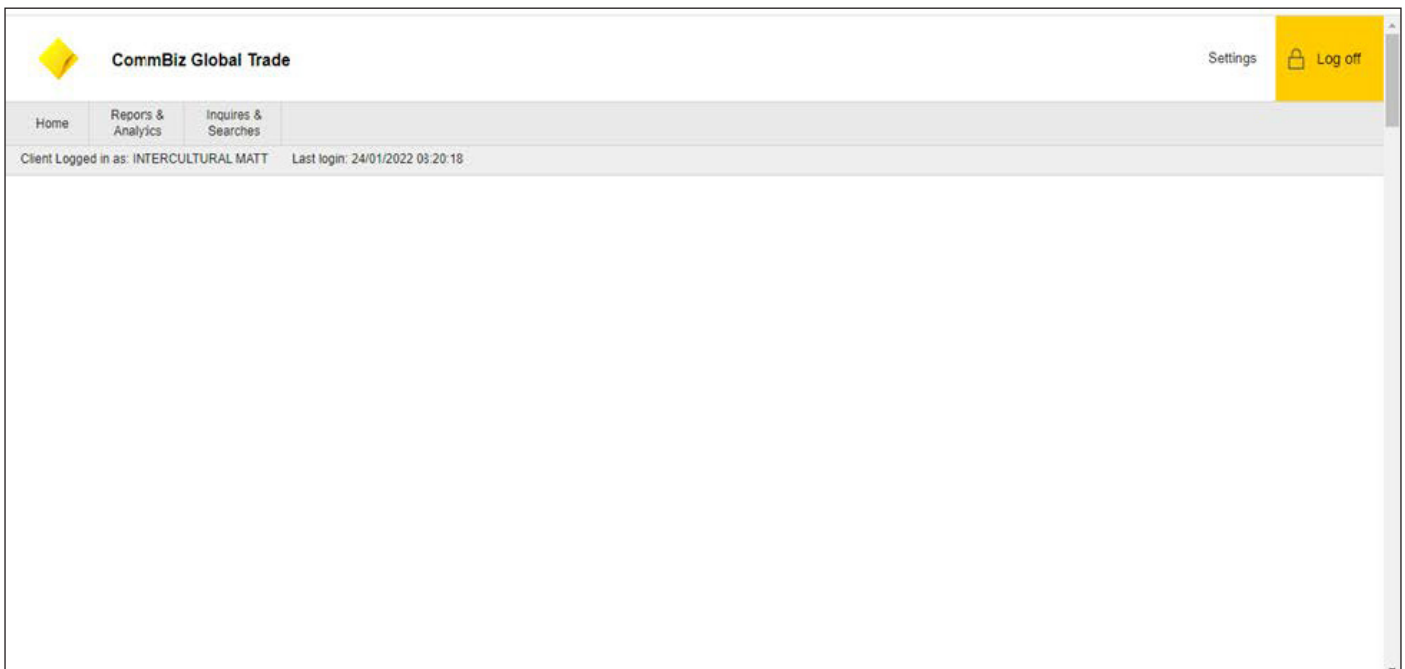
Report Name	Report Category	Status	Creation Date/Time	Output	Report Instance ID
BE_O-1 LOC PDF	Trade Services - Payable Reports	Available	01/10/2022 07:23:21 AM GMT-05:00	[PDF Icon]	44823941
BE_O-1 LOC XLS	Trade Services - Payable Reports	Available	01/10/2022 07:35:35 AM GMT-05:00	[XLS Icon]	44823950
BE_O-1 LOC RTF	Trade Services - Payable Reports	Available	01/10/2022 07:35:53 AM GMT-05:00	[RTF Icon]	44823951
BE_O-1 LOC DHTML	Trade Services - Payable Reports	Available	01/10/2022 07:36:08 AM GMT-05:00	[DHTML Icon]	44823952
BE_O-1 LOC CSV	Trade Services - Payable Reports	Available	01/10/2022 07:37:06 AM GMT-05:00	[CSV Icon]	44823953

Delete

★ = Favorite ! = Error Message [Incremental Run Icon] = Incremental Run [Processing Icon] = Processing

2) Inquiries & Searches:

In case you also want to do an inquiry, go back the main menu, as shown before and please select the sheet Inquiries & Searches as per below:



Please fill up the fields as per below:

The screenshot shows the "Trade Bill Details Inquiry" form. The breadcrumb navigation at the top reads "Inquires & Searches > Trade Services Inquiries > Trade Bill Details Inquiry". The form title is "Trade Bill Details Inquiry" and there are "Save As" and "Print" icons on the right. Below the title, there is a section titled "Trade Bill Details Inquiry Criteria" with a "- Required Fields" indicator. The form contains several input fields and options:

- Customer ID:** A text input field with a dropdown arrow and a search icon.
- Product Type:** A dropdown menu with a search icon.
- Discount Indicator:** A checkbox.
- Option1: View Specific Transaction:** A radio button.
- You must select at least one of the following criteria:** A heading for the next section.
- Bill Reference:** A text input field with a "fx" icon.
- LC Reference:** A text input field with a "fx" icon.
- Drawer Reference:** A text input field with a "fx" icon.
- Intermediary Bank Reference:** A text input field with a "fx" icon.
- Direct Collection Reference:** A text input field with a "fx" icon.
- Option2: View Range of Transactions:** A radio button.
- You must select at least one of the following criteria:** A heading for the next section.

For Customer ID, you can the option to look up in case you do not have this information available. The same logic can be applicable to search the Product Type.

Customer ID Lookup

Show Search

Customer ID (1 - 29 of 29)

<input type="checkbox"/>	Branch Code	Branch Name	Customer ID	Customer Name
<input type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	328823097	209-328823097
<input type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	386186794	209-386186794
<input type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	492350754	209-492350754
<input checked="" type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	900100	TIMEZONE TRUST
<input type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	900102	MFC BANCORP LTD.

Add To Selection ⚠ You must select at least one record, then click the 'Add to Selection' button to continue.

Selected Rows (1 - 1 of 1)

Branch Code	Branch Name	Customer ID	Customer Name	
209	COMMONWEALTH BANK ...	900100	TIMEZONE TRUST	Remove

Please complete all items you prefer to add in your inquiry/search.

Trade Bill Details Inquiry

Trade Bill Details Inquiry Criteria

* Customer ID: 900100 Product Type: Discount Indicator

Option1: View Specific Transaction

You must select at least one of the following criteria

Bill Reference LC Reference Drawer Reference

Intermediary Bank Reference Direct Collection Reference

Option2: View Range of Transactions

You must select at least one of the following criteria

As you can see below there are others look up bottoms, if you want to add more items for inquiry.

Upon completion, please click in (search).

Option2: View Range of Transactions

You must select at least one of the following criteria

Intermediary Bank Name Counterparty Country/Jurisdiction Currency

Outstanding Bill Amount Status

Settlement Date Equals

Show Overriden Discrepancies

Book Date From To

Manage Default Search Options

Once searched, the following lines, as example, might appear, you may click in the check box to access. Based on selection, you can export as file type, please select SAVE AS.

Inquires & Searches > Trade Services Inquiries > Trade Bill Details Inquiry

Trade Bill Details Inquiry Save As Print

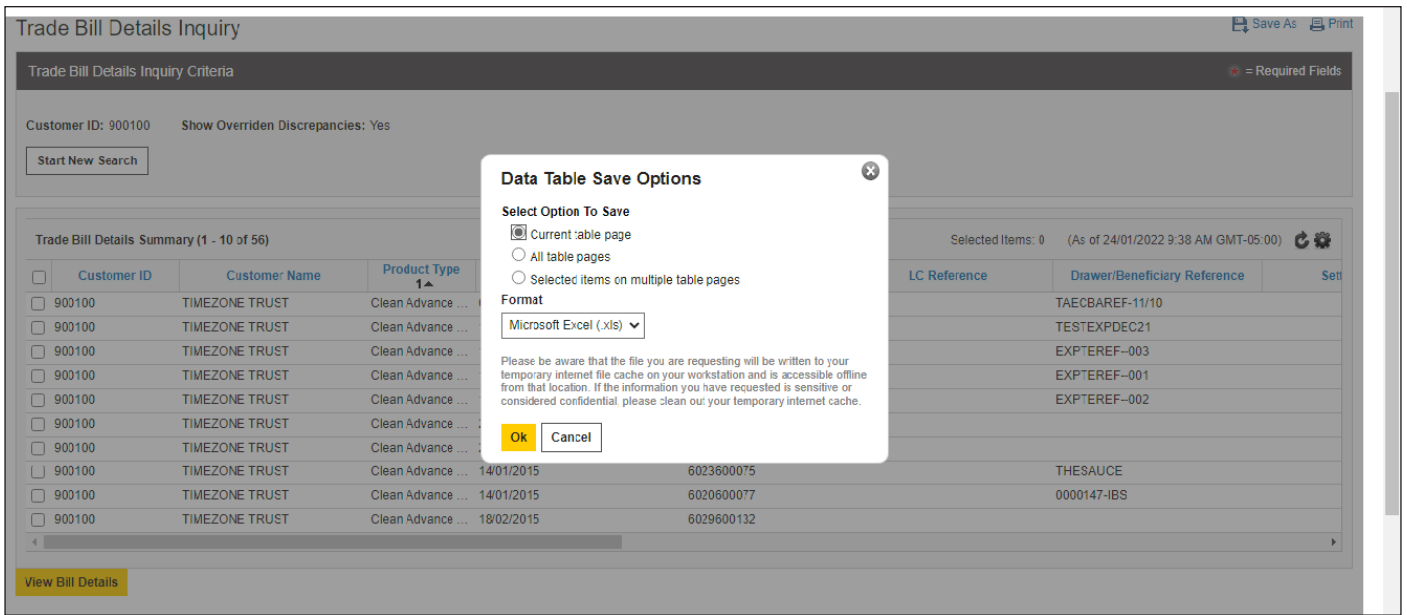
Trade Bill Details Inquiry Criteria = Required Fields

Customer ID: 900100 Show Overriden Discrepancies: Yes

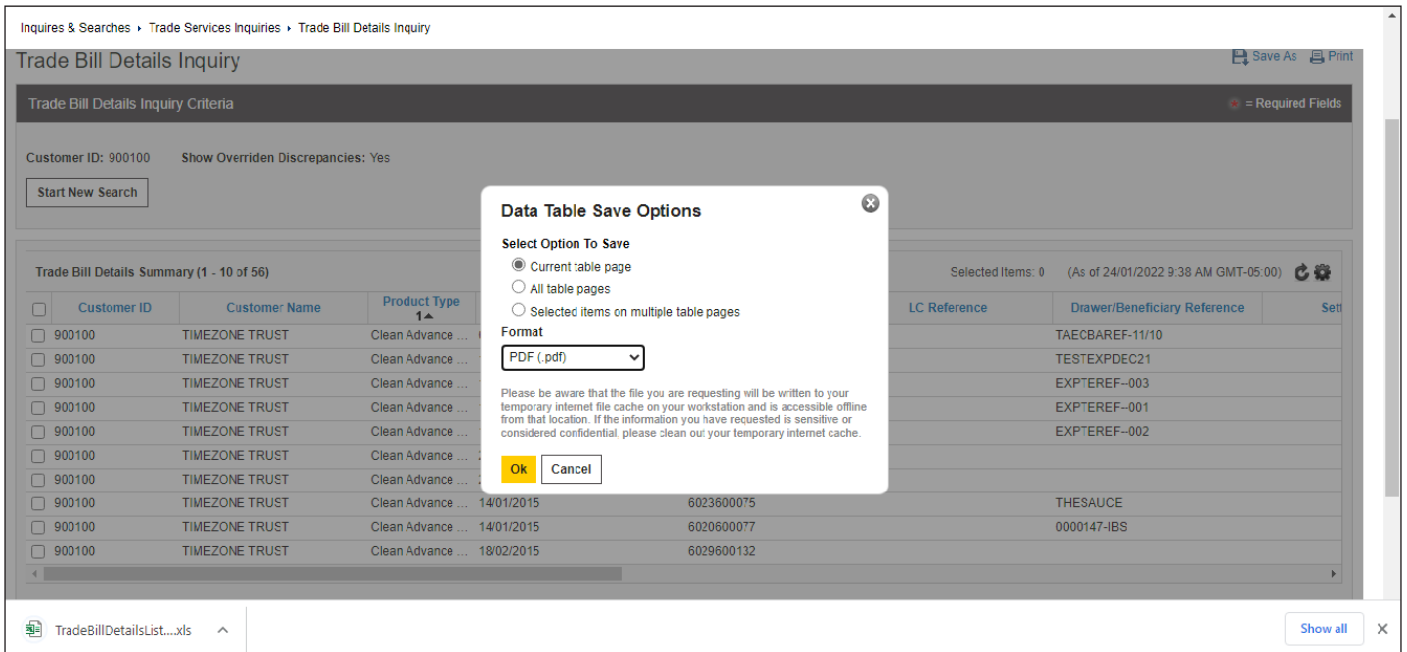
Trade Bill Details Summary (1 - 10 of 56) Page 1 of 6 Selected Items: 0 (As of 24/01/2022 9:38 AM GMT-05:00)

<input type="checkbox"/>	Customer ID	Customer Name	Product Type	Book Date	Bill Reference	LC Reference	Drawer/Beneficiary Reference	Set
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	02/10/2021	6020600471		TAECBAREF-11/10	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	10/12/2021	6022600472		TESTEXPDEC21	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	13/12/2021	6021600473		EXPTEREF--003	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	13/12/2021	6023600473		EXPTEREF--001	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	13/12/2021	6022600473		EXPTEREF--002	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	22/12/2014	6023600054			
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	23/12/2014	6040600000			
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	14/01/2015	6023600075		THESAUCE	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	14/01/2015	6020600077		0000147-IBS	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	18/02/2015	6029600132			

By selecting SAVE AS, please select the format and click ok.



You can select PDF as per example below:



As example, if exported file as PDF, the report appearance might be as follows. You can download in the arrow down icon in top right corner or send to print. Same logic for other format files as well.

PrintSummaryInfo 1 / 2 | 100% + | [Download] [Print] [More]

Trade Bill Details Inquiry 10 of 56 Rows Printed

Search Criteria:
Customer ID: 900100 Show Overriden Discrepancies: Yes

Customer ID	Customer Name	Product Type	Book Date	Bill Reference	LC Reference	Drawer/Beneficiary Reference	Settlement Date	Currency	Outstanding Bill Amount	Counter Party Name	Counterparty Country/Jurisdiction	Status	Discount Status	Direct Collection Reference
900100	TIMEZONE TRUST	Clean Advance - Export	02/10/2021	6026000471		TAECBAREF-11/10		USD	1,000.00	Not Available		Outstanding		
900100	TIMEZONE TRUST	Clean Advance - Export	10/12/2021	6022600472		TESTEXPDEC21		USD	1,000.00	Not Available		Outstanding		
900100	TIMEZONE TRUST	Clean Advance - Export	13/12/2021	6022600473		EXPTEREF--002		INR	874,512.00	Not Available		Outstanding		
900100	TIMEZONE TRUST	Clean Advance - Export	13/12/2021	6023600473		EXPTEREF--001		USD	97,631.00	Not Available		Outstanding		
900100	TIMEZONE TRUST	Clean Advance - Export	13/12/2021	6021600473		EXPTEREF--003		USD	2,000.00	Not Available		Outstanding		

Another option to visualize some specific item is to select the checkbox from inquiry indicated previously. (Please click in View Bill Details).

Inquires & Searches > Trade Services Inquiries > Trade Bill Details Inquiry

Trade Bill Details Inquiry Save As Print



Trade Bill Details Inquiry Criteria * = Required Fields

Customer ID: 900100 Show Overriden Discrepancies: Yes

Trade Bill Details Summary (1 - 10 of 56) Page 1 of 6 Selected Items: 0 (As of 24/01/2022 9:38 AM GMT-05:00)

<input type="checkbox"/>	Customer ID	Customer Name	Product Type	Book Date	Bill Reference	LC Reference	Drawer/Beneficiary Reference	Set
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	02/10/2021	6026000471		TAECBAREF-11/10	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	10/12/2021	6022600472		TESTEXPDEC21	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	13/12/2021	6021600473		EXPTEREF--003	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	13/12/2021	6023600473		EXPTEREF--001	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	13/12/2021	6022600473		EXPTEREF--002	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	22/12/2014	6023600054			
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	23/12/2014	6040600000			
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	14/01/2015	6023600075		THESAUCE	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	14/01/2015	6020600077		0000147-IBS	
<input type="checkbox"/>	900100	TIMEZONE TRUST	Clean Advance ...	18/02/2015	6029600132			



By clicking the information, you can visualize something details as per example below:


CommBiz Global Trade
Settings  Log off

Home
Reports & Analytics
Inquires & Searches

Client Logged in as: INTERCULTURAL MATT Last login: 24/01/2022 08:20:18

Inquires & Searches > Trade Services Inquiries > Trade Bill Details Inquiry

 Save As
 Print

Trade Bill Details

Customer ID / Name 900100 TIMEZONE TRUST Bill Reference 6020600471 Drawer Reference TAECBAREF-11/10 Drawee Name & Address Not Available Collecting Bank Name & Address Not Available Remitting/Negotiating Bank Name & Address Not Available Outstanding Bill Currency/Amount USD - 1,000.00 Book Date 02/10/2021 Maturity Date 27/10/2021 # Payment Tracers --	Bank Entity 209 COMMONWEALTH BANK OF AUSTRALIA LC Reference -- Drawer Name & Address TEST USER TRADE FINANCE VICTORIA TEST 123 Drawee Country/Jurisdiction -- Collecting Bank Country/Jurisdiction -- Remitting/Negotiating Bank Country/Jurisdiction -- Total Settlement Amount USD - 0.00 Acceptance Date -- Last Tracer Type -- # Acceptance Tracers --	Product Type Clean Advance - Export Direct Collection Reference -- Drawer Country/Jurisdiction AUSTRALIA Drawee Reference -- Collecting Bank Reference -- Remitting/Negotiating Bank Reference -- Original Bill Currency/Amount USD - 1,000.00 Settlement Date -- Last Tracer Date -- # Acceptance Tracers --
--	--	--

Book Date 02/10/2021 Maturity Date 27/10/2021 # Payment Tracers -- Country/Jurisdiction Of Origin -- Vessel Name -- Issuing Bank -- B/L Reference -- Agent Commission Amount -- Supplier Financing Cost Currency -- Negotiations Under Reserve -- Courier Information -- Bill Charges --	Total Settlement Amount USD - 0.00 Acceptance Date -- Last Tracer Type -- Tenor Terms 25 DAYS FROM 10/02/2021 Mode Of Transport -- Discount Date -- Issuing Bank Reference -- Agent Name -- FX Contract Number -- Supplier Financing Cost Amount -- Agent Payment Instructions -- View Documents	USD - 1,000.00 Settlement Date -- Last Tracer Date -- # Acceptance Tracers -- Type Of Export -- Shipping Company or Air Carrier Name -- Discount Rate 0.01 B/L Date -- Agent Commission Currency -- Due Date for FX Contract -- Funds Available Since -- Related Invoices
---	---	---

Additional Details

You can also print or download following icons indicated in screen on prior page. As soon as you select, the following view will appear:

PrintTradeBillDetails 1 / 2 | 100% | [Icons]

Trade Bill Details

Customer ID / Name 900100 TIMEZONE TRUST	Bank Entity 209 COMMONWEALTH BANK OF AUSTRALIA
Product Type Clean Advance - Export	Bill Reference 6020600471
LC Reference --	Direct Collection Reference --
Drawer Reference TAECBAREF-11/10	Drawer Name & Address TEST USER TRADE FINANCE VICTORIA TEST 123
Drawer Country/Jurisdiction AUSTRALIA	Drawee Reference --
Drawee Name & Address Not Available	Drawee Country/Jurisdiction --
Collecting Bank Reference --	Collecting Bank Name & Address Not Available
Collecting Bank Country/Jurisdiction --	Remitting/Negotiating Bank Reference --
Remitting/Negotiating Bank Name & Address Not Available	Remitting/Negotiating Bank Country/Jurisdiction --
Original Bill Currency/Amount USD - 1,000.00	Outstanding Bill Currency/Amount USD - 1,000.00
Total Settlement Amount USD - 0.00	Settlement Date --

In case the courier details are available, it also will be informed, if not the following message will appear:

Inquires & Searches > Trade Services Inquiries > Trade Bill Details Inquiry

Trade Bill Details

Customer ID / Name: 900100 TIMEZONE TRUST
 Bill Reference: 6020600471
 Drawer Reference: TAECBAREF-11/10
 Drawee Name & Address: Not Available
 Collecting Bank Name & Address: Not Available
 Remitting/Negotiating Bank Name & Address: Not Available
 Outstanding Bill Currency/Amount: USD - 1,000.00
 Book Date: 02/10/2021
 Maturity Date: 27/10/2021
 # Payment Tracers: --
 Country/Jurisdiction Of Origin: --
 Vessel Name: --
 Issuing Bank: --

Mode Of Transport: --
 Discount Date: --
 Issuing Bank Reference: --

Shipping Company or Air Carrier Name: --
 Discount Rate: 0.01

Courier Information

Courier Company Name 1▲	Date of Dispatch
There were no items found that match the search criteria. Please modify your search criteria and try again.	

[Close]

Additional details like Bill Charges can also be visualized here if available.

Inquires & Searches > Trade Services Inquiries > Trade Bill Details Inquiry

Trade Bill Details

Customer ID / Name
900100 TIMEZONE TRUST

Bill Reference
6020600471

Drawer Reference
TAECBAREF-11/10

Drawee Name & Address
Not Available

Collecting Bank Name & Address
Not Available

Remitting/Negotiating Bank Name & Address
Not Available

Outstanding Bill Currency/Amount
USD - 1,000.00

Book Date
02/10/2021

Maturity Date
27/10/2021

Payment Tracers
--

Country/Jurisdiction Of Origin
--

Vessel Name
--

Mode Of Transport
--

Discount Date
--

Shipping Company or Air Carrier Name
--

Bill Charges

(1 - 1 of 1)

<input type="checkbox"/>	Settlement Date	Value Date	Description	Currency	Amount	Exchange Rate	Account Currency	Account Currency Equivalent
<input type="checkbox"/>	02/10/2021	02/10/2021	Advance Fundi...	USD	1,000.00	1.2306000000...	AUD	1,230.60

View Details

Close

A summary of details dialog can also be visualized here:

Inquires & Searches > Trade Services Inquiries > Trade Bill Details Inquiry

Trade Bill Details

Customer ID / Name
900100 TIMEZONE TRUST

Bill Reference
6020600471

Drawer Reference
TAECBAREF-11/10

Drawee Name & Address
Not Available

Collecting Bank Name & Address
Not Available

Remitting/Negotiating Bank Name & Address
Not Available

Outstanding Bill Currency/Amount
USD - 1,000.00

Book Date
02/10/2021

Maturity Date
27/10/2021

Payment Tracers
--

Country/Jurisdiction Of Origin
--

Vessel Name
--

Mode Of Transport
--

Discount Date
--

Shipping Company or Air Carrier Name
--

Issuing Bank
--

Bill Details Dialog

Settlement Date 02/10/2021
Value Date 02/10/2021
Description Advance Funding-Source
Currency USD
Amount 1,000.00
Exchange Rate 1.230600000000000
Account Currency AUD
Account Currency Equivalent 1,230.60

Print

Close

We can also view all the documents. From Trade Bill Details Inquiry. The Document list available will appear as example below:

The screenshot shows the 'Trade Bill Details' page with a 'View Documents' dialog box open. The dialog box contains a table with the following data:

Document Type	Approximate Number of Pages	Scan Date	Status
ADVICE OF CREDIT	1	09/11/2021	Available
DEBIT ADVICE	1	09/11/2021	Available
DEBIT ADVICE	1	10/11/2021	Available
Reminder of Maturity	1	10/11/2021	Available

Buttons at the bottom of the dialog include: Retrieve, View, Close, View Status Details. A 'Close' button is also visible in the top right corner of the dialog.

As like the other report, you can always download and have it saved in specific file format as per example below:

The screenshot shows the 'Trade Bill Details' page with a 'View Documents' dialog box open. A 'Download Attachment' warning dialog box is overlaid on top of the 'View Documents' dialog. The warning dialog contains the following text:

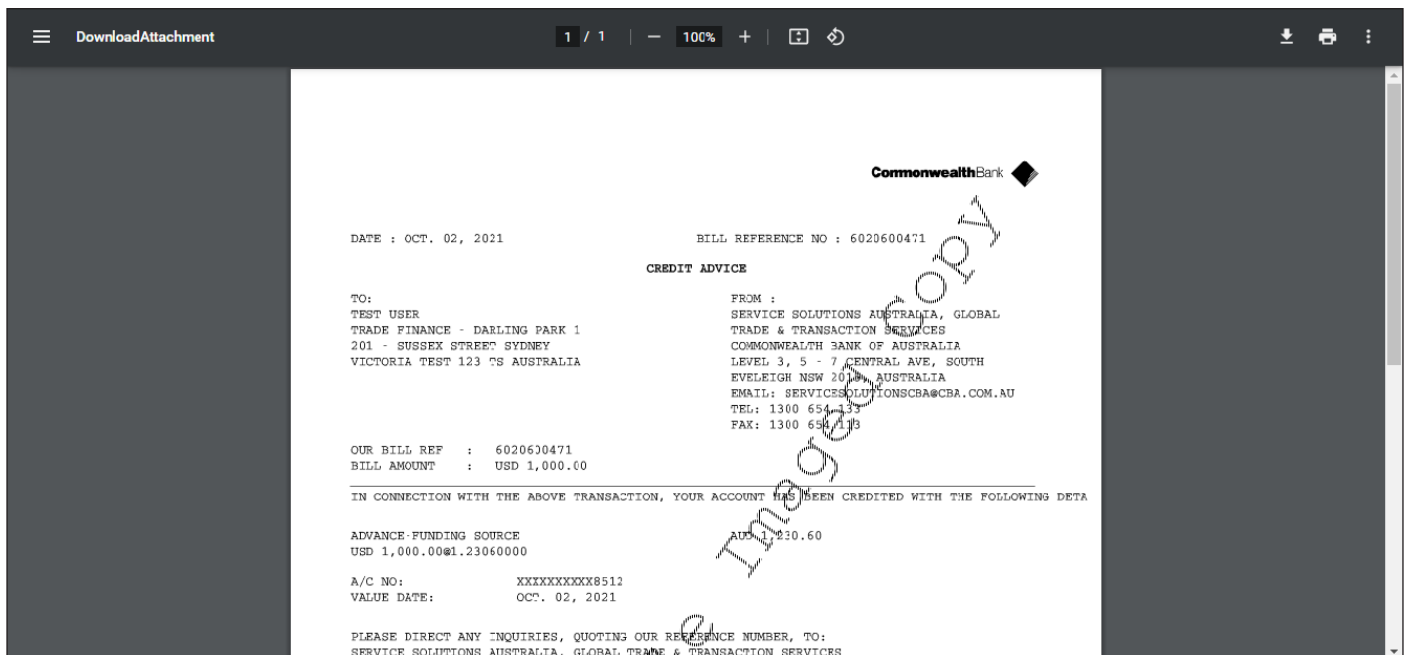
Download Attachment

Please be aware that the document you are requesting will be written to the temporary internet file cache on your workstation and is accessible offline from that location. If the information you have requested is sensitive or considered confidential, please clean out your temporary internet cache.

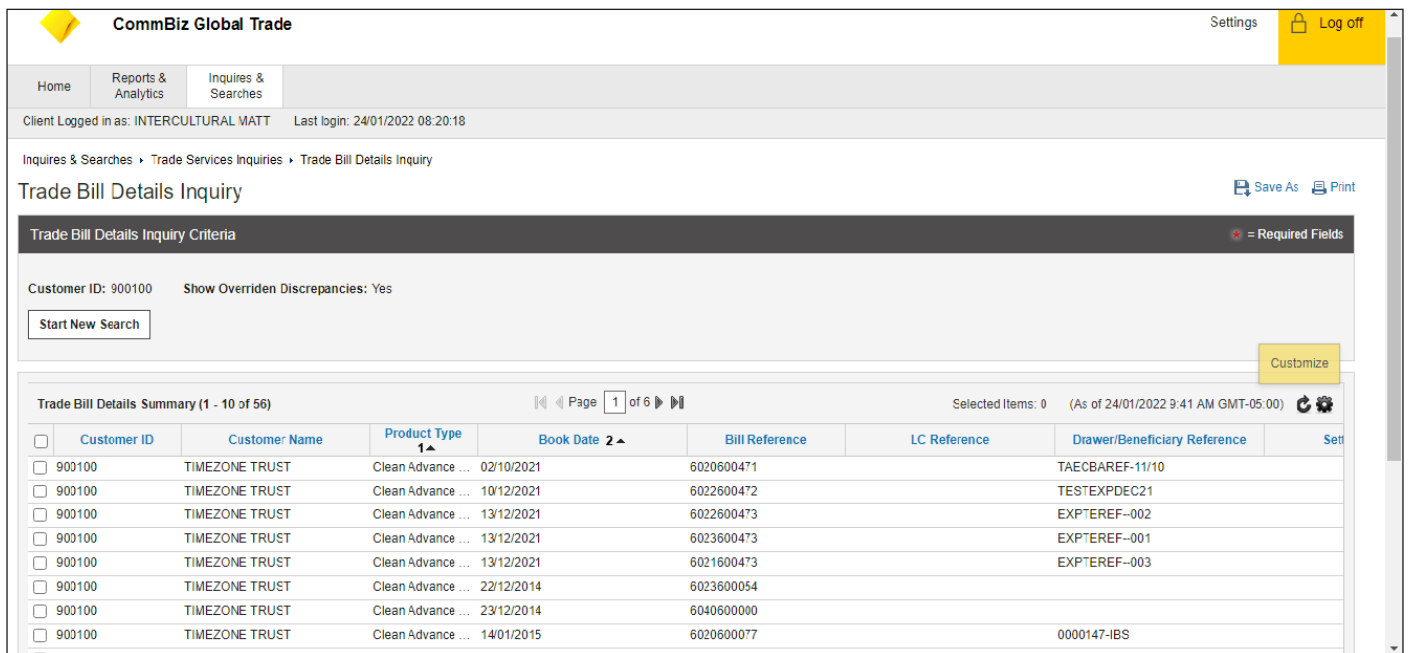
Buttons: OK, Cancel

In the background, the 'View Documents' dialog box shows the 'ADVICE OF CREDIT' document type selected, and the 'Download Attachment' button is highlighted.

Upon selection the following view will appear:



Continuing the Trade Billing Inquiry, you can customize the selection:



You can prepare and run by Customer ID, for example:

CommBiz Global Trade Settings Log off

Home Reports & Analytics Inquires & Searches

Client Logged in as: INTERCULTURAL MATT Last login: 24/01/2022 08:20:18

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter Of Credit Details Inquiry Criteria = Required Fields

* Customer ID * Product Type: Both

Option1: View Specific Transaction

You must select at least one of the following criteria

Bank Reference Applicant Reference

Option2: View Range of Transactions

You click in the customer ID lookup bottom, and it will appear this list. Please select the option by clicking the check box you want as per example below:

Customer ID Lookup

Show Search

Customer ID (1 - 29 of 29)

<input type="checkbox"/>	Branch Code 1 ▲	Branch Name	Customer ID 2 ▲	Customer Name
<input type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	328823097	209-328823097
<input type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	386186794	209-386186794
<input type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	492350754	209-492350754
<input checked="" type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	900100	TIMEZONE TRUST
<input type="checkbox"/>	209	COMMONWEALTH BANK OF AU...	900102	MFC BANCORP LTD.

Add To Selection ⚠ You must select at least one record, then click the 'Add to Selection' button to continue.

Selected Rows (1 - 1 of 1)

Branch Code	Branch Name	Customer ID	Customer Name	
209	COMMONWEALTH BANK ...	900100	TIMEZONE TRUST	Remove

Then the information will be filled as per shown and you complete and fill up all other remaining the options if needed to specify the selection as you can on next two pictures. Remember you need to complete/select all fields marked with red star.

Trade Guarantee / Standby Letter Of Credit Details Inquiry Criteria * = Required Fields

* Customer ID: 900100 * Product Type: Both

Option1: View Specific Transaction

You must select at least one of the following criteria

Bank Reference Applicant Reference

Option2: View Range of Transactions

You must select at least one of the following criteria

Beneficiary Country/Jurisdiction: Currency: Outstanding Amount:

Issue Date: From To

Option2: View Range of Transactions

You must select at least one of the following criteria

Beneficiary Country/Jurisdiction: Currency: Outstanding Amount:

Issue Date: From To

Expiry Date: From To

Manage Default Search Options

www.commbank.com.au PRIVACY TERMS & CONDITIONS

The same way as informed here, we can save and export in different types upon selection of report generated/available:

CommBiz Global Trade

Settings Log off

Home Reports & Analytics Inquires & Searches

Client Logged in as: INTERCULTURAL MATT Last login: 24/01/2022 08:20:18

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter of Credit Details Inquiry

Save As Print

Trade Guarantee / Standby Letter Of Credit Details Inquiry Criteria

Customer ID: 900100 Product Type: Both

Start New Search

Customize

Trade Guarantee/Standby Letter of Credit Details Summary (1 - 2 of 2) (As of 24/01/2022 9:42 AM GMT-05:00)

Customer ID	Customer Name	Product Type	Bank Reference	Applicant Reference	Issue Date	Expiry Date	Confirmed	Currency
900100	TIMEZONE TRUST	Guarantee	5014601073	E2E-CBA-GUR	14/03/2018	30/04/2040		AUD
900100	TIMEZONE TRUST	Standby Letter of Credit	5011601074	E2ECBA20MAR-SDLC	20/03/2018	30/04/2040		USD

Options to save reports are PDF (Adobe®), Excel (Microsoft®) on XLS or CSV as per view below:

CommBiz Global Trade

Settings Log off

Home Reports & Analytics Inquires & Searches

Client Logged in as: INTERCULTURAL MATT Last login: 24/01/2022 08:20:18

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter of Credit Details Inquiry

Save As Print

Trade Guarantee / Standby Letter Of Credit Details Inquiry Criteria

Customer ID: 900100 Product Type: Both

Start New Search

Data Table Save Options

Select Option To Save

Current table page

All table pages

Format

Microsoft Excel (.xls)

Please be aware that the file you are requesting will be written to your temporary internet file cache on your workstation and is accessible offline from that location. If the information you have requested is sensitive or considered confidential, please clean out your temporary internet cache.

Ok Cancel

Trade Guarantee/Standby Letter of Credit Details Summary (1 - 2 of 2) (As of 24/01/2022 9:42 AM GMT-05:00)

Customer ID	Customer Name	Product Type	Bank Reference	Applicant Reference	Issue Date	Expiry Date	Confirmed	Currency
900100	TIMEZONE TRUST	Guarantee	5014601073	E2E-CBA-GUR	14/03/2018	30/04/2040		AUD
900100	TIMEZONE TRUST	Standby Letter of Credit	5011601074	E2ECBA20MAR-SDLC	20/03/2018	30/04/2040		USD

CommBiz Global Trade Settings Log off

Home | Reports & Analytics | Inquires & Searches

Client Logged in as: INTERCULTURAL MATT Last login: 24/01/2022 08:20:18

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter Of Credit Details Inquiry Criteria

Customer ID: 900100 Product Type: Both

Data Table Save Options

Select Option To Save

Current table page

All table pages

Format

PDF (.pdf)

Please be aware that the file you are requesting will be written to your temporary internet file cache on your workstation and is accessible offline from that location. If the information you have requested is sensitive or considered confidential, please clean out your temporary internet cache.

Trade Guarantee/Standby Letter of Credit Details Summary (1 - 2 of 2)

Customer ID	Customer Name	Product Type	Expiry Date	Confirmed	Currency
900100	TIMEZONE TRUST	Guarantee	30/04/2040		AUD
900100	TIMEZONE TRUST	Standby Letter of Credit	30/04/2040		USD

CommBiz Global Trade Settings Log off

Home | Reports & Analytics | Inquires & Searches

Client Logged in as: INTERCULTURAL MATT Last login: 24/01/2022 08:20:18

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter Of Credit Details Inquiry Criteria

Customer ID: 900100 Product Type: Both

Data Table Save Options

Select Option To Save

Current table page

All table pages

Format

CSV (.csv)

Please be aware that the file you are requesting will be written to your temporary internet file cache on your workstation and is accessible offline from that location. If the information you have requested is sensitive or considered confidential, please clean out your temporary internet cache.

Trade Guarantee/Standby Letter of Credit Details Summary (1 - 2 of 2)

Customer ID	Customer Name	Product Type	Expiry Date	Confirmed	Currency
900100	TIMEZONE TRUST	Guarantee	30/04/2040		AUD
900100	TIMEZONE TRUST	Standby Letter of Credit	30/04/2040		USD

You can access it through SAVE AS:

CommBiz Global Trade Settings Log off

Home | Reports & Analytics | Inquires & Searches

Client Logged in as: INTERCULTURAL MATT Last login: 24/01/2022 08:20:18

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter of Credit Details Inquiry

Trade Guarantee / Standby Letter Of Credit Details Inquiry Criteria

Customer ID: 900100 Product Type: Both

Data Table Print Options

Select option to print

Current table page

All table pages

Format PDF (.pdf)

Please be aware that the file you are requesting will be written to your temporary internet file cache on your workstation and is accessible offline from that location. If the information you have requested is sensitive or considered confidential, please clean out your temporary internet cache.

Trade Guarantee/Standby Letter of Credit Details Summary (1 - 2 of 2)

Customer ID	Customer Name	Product Type	Expiry Date	Confirmed	Currency
900100	TIMEZONE TRUST	Guarantee	30/04/2040		AUD
900100	TIMEZONE TRUST	Standby Letter of Credit	30/04/2040		USD

By selecting to visualize, please see how it will appear (PRINT option previous image above):

Trade Guarantee / Standby Letter of Credit Details Inquiry 2 of 2 Rows Printed

Search Criteria:
Customer ID: 900100 Product Type: Both

Customer ID	Customer Name	Product Type	Bank Reference	Applicant Reference	Issue Date	Expiry Date	Confirmed	Currency	Outstanding Amount	Beneficiary Name	Beneficiary Country/Jurisdiction
900100	TIMEZONE TRUST	Guarantee	5014601073	E2E-CBA-GUR	14/03/2018	30/04/2040		AUD	564,635.50	COMMONWEALTH BANK OF AUSTRALIA	AUSTRALIA
900100	TIMEZONE TRUST	Standby Letter of Credit	5011601074	E2ECBA20MAR-SDLC	20/03/2018	30/04/2040		USD	10,000.00	COMMONWEALTH BANK OF AUSTRALIA	AUSTRALIA

From the main menu, Inquiries and Searches, please select option Trade Services Inquiries, Trade Guarantee/Standby Letter of Credit. Please select the Customer ID as per same model/example instructed and you will reach the page.

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry > Guarantee / Standby LC Activity Summary

Guarantee / Standby LC Activity Summary [Save As](#) [Print](#)

Customer ID / Name 900100 - TIMEZONE TRUST	Beneficiary Name COMMONWEALTH BANK OF AUSTRALIA	Bank Entity 205 - COMMONWEALTH BANK CF AUSTRALIA
Bank Reference 5014601073	Applicant Reference E2E-CBA-GUR	Product Type Guarantee
Issue Date 14/03/2018	Expiry Date 30/04/2040	Outstanding Amount AUD - 564,635.50
Maximum Available Amount AUD - 564,635.50		

Activity

Guarantee / Standby LC Activity Summary (1 - 1 of 1) (As of 24/01/2022 9:43 AM GMT-05:00) [Refresh](#) [Settings](#)

Date 1▲	Activity 2▲	Status	Amendment Number	Amended Expiry Date	Currency	Amount
14/03/2018	Booking/Issuance	Approved			AUD	564,635.50

Guarantee / Standby LC Charge Summary

[Return to Guarantee Standby LC Summary](#)

You can also PRINT the details you have selected, and the following page will appear as per example below:

Guarantee / Standby LC Activity Summary

Customer ID / Name
900100 - TIMEZONE TRUST

Beneficiary Name
COMMONWEALTH BANK OF AUSTRALIA

Bank Entity
209 - COMMONWEALTH BANK OF AUSTRALIA

Bank Reference
5014601073

Applicant Reference
E2E-CBA-GLR

Product Type
Guarantee

Issue Date
14/03/2018

Expiry Date
30/04/2040

Outstanding Amount
AUD - 564,635.50

Maximum Available Amount
AUD - 564,635.50

Date	Activity	Status	Amendment Number	Amended Expiry Date	Currency	Amount	Balance
14/03/2018	Booking/Issuance	Approved			AUD	564,635.50	564,635.50

If you want to see details in the screen, you can go and select Guarantee/Standby LC from the same example above to consult LC Charge Summary.

LC Charge Summary

<input type="checkbox"/>	Charge Date	Charge Description	Charge Currency	Charge Amount	Exchange Rate	Account Currency	Account Currency Equivalent
There were no items found that match the search criteria. Please modify your search criteria and try again.							

View Details View Totals Cancel

You can also have the option to SAVE AS or PRINT. The example below brings the PRINT selection.

Trade Guarantee/Standby LC Details

[Trade Guarantee/Standby LC Details](#)

Customer ID / Name 900100 - TIMEZONE TRUST	Bank Entity 209 - COMMONWEALTH BANK OF AUSTRALIA	Product Type Guarantee
Bank Reference 5014601073	Applicant Reference E2E-CBA-GLR	Applicant Name & Address TIMEZONE TRUST TRADE FINANCE - DARLING PARK 1 201 - SUSSEX STREET SYDNEYJH VICTORIA TEST 123
Applicant Country/Jurisdiction AUSTRALIA	On Behalf Of Name & Address TIMEZONE TRUST ABD DSDS DSDS	On Behalf Of Country/Jurisdiction AUSTRALIA
Beneficiary Name & Address COMMONWEALTH BANK OF AUSTRALIA GLOBAL TRADE AND TRANSACTION DARLING PARK, TOWER 1, LEVEL 7 201 SUSSEX STREET TESTING ABC SYDNEY	Beneficiary Country/Jurisdiction AUSTRALIA	Advising Bank Country/Jurisdiction AUSTRALIA
Advising Bank Reference --	Advising Bank Name & Address REGRESION-15JUN REG8.0 SFD	Advise Date 01/03/2018
Original Currency/Amount AUD - 564,635.50	Issue Date 14/03/2018	Expiry Place CANNBERRA
Expiry Date 30/04/2040	Confirmed --	Drawn On ADVISING BANK
Original Maximum Amount AUD - 564,635.50	Tenor SIGHT	

If you want to visualize, just click in the transaction as you can see link blue link from image above where it says activity or LC text above.

Trade Guarantee/Standby LC Text

Customer ID / Name
900100 - TIMEZONE TRUST

Bank Reference
5014601073

Applicant Country/Jurisdiction
AUSTRALIA

Beneficiary Name & Address
COMMONWEALTH BANK OF AUSTRALIA GLOBAL TRADE AND TRANSACTION DARLING PARK, TOWER 1, LEVEL 7 201 SUSSEX TESTING ABC SYDNEY

Advising Bank Reference
--

Original Currency/Amount
AUD - 564,635.50

Expiry Date
30/04/2040

Original Maximum Amount

LC Text

OUTGOING MESSAGE

```
{1:F01CTBAU20AITS0000000000}
{2:I760CTBAHK30XXXXN}
{4:
27:1/1
20:5014601073
23:ISSUE
30:180314
40C:OTHR/ REFER FIELD 77C
77C:GUARANTEED FOR 5 YEARS
72:/BENCON/
;}
{5:{CHK000000000180}}
```

Save As Print Close

In the same page informed above you can also have access to view document.

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry > Guarantee / Standby LC Activity Summary > Trade Guarantee/Standby LC Details

Trade Guarantee/Standby

Trade Guarantee/Standby LC Details

Customer ID / Name
900100 - TIMEZONE TRUST

Bank Reference
5014601073

Applicant Country/Jurisdiction
AUSTRALIA

Beneficiary Name & Address
COMMONWEALTH BANK OF AUSTRALIA
GLOBAL TRADE AND TRANSACTION D
PARK, TOWER 1, LEVEL 7 201 SUSSEX
TESTING ABC SYDNEY

Advising Bank Reference
-

Original Currency/Amount
AUD - 564,635.50

Expiry Date
30/04/2040

Original Maximum Amount
AUD - 564,635.50

Protective LC
No

View Documents

(1 - 4 of 4) Selected Items: 0

<input type="checkbox"/>	Document Type	Approximate Number of Pages	Scan Date	Status
<input type="checkbox"/>	Maturity Date Advice	1	16/03/2018	
<input type="checkbox"/>	AMENDMENT	1	16/03/2018	
<input type="checkbox"/>	LC Acknowledgement	2	16/03/2018	
<input type="checkbox"/>	LC Acknowledgement	2	16/03/2018	

Retrieve View Close View Status Details

SIGHT ADVISING BANK
Guarantee/Standby LC Text View Documents

In the Detail page of Inquires/Searches after selection by reference number (transactional details) you can see the screen as per below. You also have option to view, to Save As and to print.

CommBiz Global Trade Settings Log off

Home Reports & Analytics Inquires & Searches

Client Logged in as: INTERCULTURAL MATT Last login: 24/01/2022 08:20:18

Inquires & Searches > Trade Services Inquiries > Trade Guarantee/Standby Letter of Credit Details Inquiry > Guarantee / Standby LC Activity Summary

Guarantee / Standby LC Activity Summary Save As Print

Customer ID / Name: 900100 - TIMEZONE TRUST
Bank Reference: 5014601073
Issue Date: 14/03/2018
Maximum Available Amount: AUD - 564,635.50

Beneficiary Name: COMMONWEALTH BANK OF AUSTRALIA
Applicant Reference: EZE-CBA-GUR
Expiry Date: 30/04/2040

Bank Entity: 209 - COMMONWEALTH BANK OF AUSTRALIA
Product Type: Guarantee
Outstanding Amount: AUD - 564,635.50

Activity

Guarantee / Standby LC Activity Summary (1 - 1 of 1) (As of 24/01/2022 9:44 AM GMT-05:00)

Date 1 ▲	Activity 2 ▲	Status	Amendment Number	Amended Expiry Date	Currency	Amount
14/03/2018	Booking/issuance	Approved			AUD	564,635.50