

## Money Markets - withdrawals

This guide takes you through the process of withdrawing funds from your Cash Deposit Account (CDA) At Call Deposit through CommBiz Markets (Markets).

### Important

- Withdrawals are processed for same day value up until 4pm Sydney time for CDAs. If you make a withdrawal in Markets after these times, the payment will be made on the next business day for next business day value.

### Login to CommBiz

1. Open your internet browser and go to **www.commbiz.com.au**, then login with your Login ID and password.

CommBiz  
CommonwealthBank

CommBiz  
Log In

Welcome  
Please log in.

Login ID\*

Login Password\*

Token Password:

[Forgotten Password?](#)

[CommBiz - Terms & Conditions](#)

[CommBiz - Terms & Conditions \(printer friendly version\)](#)

2. Select **Markets** from the top menu.
3. Select **Withdrawal** from the left-hand menu.

- If you are prompted to step up your authentication, simply enter your Login password and the unique digits created by the security token provided to you by the Bank, then click the **Login** button.

CommBiz  
Authentication

Step Up Authentication  
You are required to step up your authentication. Please authenticate using your token.

Login ID: SimogretHighfield  
Login Password\*: [masked]  
One Time Password\*: [masked]

Cancel Login

## Making a withdrawal

- The Money Market Withdrawal screen is displayed.

CommBiz  
CommonwealthBank

Home Accounts Payables Markets File Transfer Functions Admin Log off

Money Markets  
Deposit  
Withdrawal  
Fixed Term Deposit  
Security Investment  
Maturity Instructions  
Address Book  
Authorisations  
Required

Money Market Withdrawal  
User ID: 100625871 User Name: Daisy Fowler  
Service ID: 100370038 Service Name: CommBiz20080328

Withdrawal  
Withdrawal From: Select...  
Product: [dropdown]  
Destination of Funds: [dropdown]  
Amount: [input]  Entire Available Balance (Does not include any uncleared funds)

Cancel Withdrawal Request

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- From the **Withdrawal From** dropdown list, select the CDA you wish to withdraw from.
- Select At Call Deposit from the **Product** dropdown list.
- From the **Destination of Funds** dropdown list, select the account to which you want the proceeds paid. The options available will depend on your existing settlement instructions with the Bank.

**Note:** Withdrawals can be made via Real Time Gross Settlement (RTGS). Click on the RTGS tickbox if you wish to settle using RTGS.

- Enter the withdrawal amount in the **Amount** field.

**Note:** You can only withdraw the available balance. If you want to withdraw the whole amount, click on the 'Entire Available Balance' tickbox and this will populate the amount field automatically. This will not include any interest accrued since your last interest payment or any uncleared funds.

CommBiz CommonwealthBank

Home Accounts Payables **Markets** File Transfer Functions Admin **Log off**

User ID: 100625871 User Name: Daisy Flower  
Service ID: 100370038 Service Name: Commbiz20060305

**Money Market Withdrawal**

Money Markets  
Deposit  
**Withdrawal**  
Fixed Term Deposit  
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Required

**Withdrawal**

Withdrawal From: Flower CDA.2 | 12345678  
Product: At Call Deposit | \$5,000.00 | 6.300%  
Destination of Funds: 062000 123456  
Amount: 5000  Entire Available Balance (Does not include any uncleared funds)

Cancel Withdrawal Request

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10. Click the **Withdrawal Request** button to proceed. If you do not wish to proceed, click the **Cancel** button.

**Accepting your withdrawal request**

11. The Withdrawal Details screen is displayed. You have a pre-set time to accept or reject your withdrawal request.

**Note:** If you do not click **Accept Withdrawal** or **Reject Withdrawal** within the pre-set time, your request will be cancelled.

CommBiz CommonwealthBank

Home Accounts Payables **Markets** File Transfer Functions Admin **Log off**

User ID: 100625871 User Name: Daisy Flower  
Service ID: 100370038 Service Name: Commbiz20060305

**Money Market Withdrawal**

Money Markets  
Deposit  
**Withdrawal**  
Fixed Term Deposit  
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Required

**Withdrawal Details**

Withdrawal From: Flower CDA.2 | 12345678  
Product: At Call Deposit | \$5,000.00 | 6.300%  
Destination of Funds: 062000 123456  
Amount: 5000  Entire Available Balance (Does not include any uncleared funds)

Cancel Withdrawal Request

**Withdrawal Request**

Value Date	Amount
12/03/2008	\$ 5,000.00

Reject Withdrawal Accept Withdrawal

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12. If you click **Accept Withdrawal**, the Acknowledgement screen is displayed.

The screenshot shows the 'Money Market Withdrawal' Acknowledgement screen in the CommBiz system. The page includes a navigation menu with 'Markets' selected, and a 'Log off' button. The main content area displays the following information:

**Acknowledgment**

Reference Number: 51809  
 Account: 12345678  
 Client Name: Commbiz20080305  
 Product: At Call Deposit

**Withdrawal Details**

Value Date	Trade Date	Amount	Actual Balance
12/03/2008	12/03/2008	\$ 5,000.00	\$ 25,136,761.77

**Settlement Details**

We will credit your bank account 062000 123456 for the amount \$5,000.00

Buttons:

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13. For a copy of the confirmation, click on the **Print Confirmation** button. You will be prompted to save a PDF copy on your computer or print it using your local printer.

14. To complete your withdrawal, click the **OK** button.