

Individual Tax Residency Self-Certification

Guide to completing this form:

Financial Institutions are required by law to collect information about your tax residency.

Complete the following sections: **Personal Details**, **Tax Residency Information** and **Customer Declaration**.

Please refer to the end of this document for submission instructions and definitions.

Section 1 – Personal Details

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Full given name/s

Surname

Residential address (Cannot be a PO Box)

	State	Postcode

Date of Birth (DD/MM/YYYY)

Section 2 – Tax Residency Information

Instructions for completion:

- List all your countries of tax residency and your TIN for that country or 'Reason Code' if no TIN is available.
- If you list Australia as a country of tax residency, select 'Reason Code' C in the TIN column.
- If you are a US citizen or resident you must include USA as a country of tax residency. For more information please visit the US State Department's Joint FATCA FAQs at <https://travel.state.gov/content/travel/en/international-travel/while-abroad/federal-benefits-and-obligations-abroad.html>.
- If you are listing more than three (3) countries of tax residency, please append an additional page containing these details

For further information on Tax Identification Numbers (TIN), Refer to Definitions at the end of this form.

Country/ies of Tax Residency List all country/ies of tax residency.		Tax Identification Number (TIN) or Reason for no TIN						
		1. Provide either TIN; OR 2. Select a 'Reason Code' if no TIN: A. The organisation's country of tax residency does not issue TINs B. The organisation has not been issued with a TIN by its country of tax residency C. The organisation's country of tax residency does not require disclosure of a TIN						
1		TIN:		OR	Reason Code:	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C
2		TIN:		OR	Reason Code:	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C
3		TIN:		OR	Reason Code:	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C

Section 3 – Declaration

Customer Declaration

- I confirm that above information is true and correct and that I will promptly advise the Bank if the information changes.
- I certify that I am the named person or am authorised to provide this information on their behalf.

Full name

Date signed (DD/MM/YYYY)

Signature (must be signed pen to paper)

Definitions

Tax Identification Number (TIN)

If you are a tax resident of another country, you will be asked for your Tax Identification Number (TIN) issued to you in that country, if you have one.

TIN is an international term which may have a different name in some countries.

A compilation of links to information about TINs for many countries can be found here:

<http://www.oecd.org/>

Examples are Tax File Number (TFN) in Australia, Social Insurance Number (SIN) in Canada, Unique Taxpayer Reference (UTR) or National Insurance Number (NINO) in United Kingdom, Permanent Account Number (PAN) in India, IRD Number in New Zealand, Social Security Number (SSN) in the United States and Tax Reference Number (TRN) in Malaysia.


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How to submit your documents

Clients

Please provide your completed and signed form with relevant supporting documents to your adviser.

 **gearedinvestments@cba.com.au**

 **13 15 20**

Advisers

Send this form and all supporting documents to the email address listed.

 **commbank.com.au/gearedinvestments**