



# Application for Irrevocable Documentary Credit

## Section 1 – Required information

I/We request you to establish an Irrevocable Documentary Credit with the following terms and conditions by SWIFT

Applicant's full name

Applicant's address (PO Box is not acceptable)

State

Postcode

Beneficiary's full name

Beneficiary's address (PO Box is not acceptable)

State

Postcode

Beneficiary's Bank (complete only if specifically required)

Expiry date (In country of beneficiary)

Currency

Amount

Tolerance+/-

%

Available by payment, deferred payment, acceptance or negotiation

Beneficiary's drafts drawn at  days  on your Bank or a correspondent selected by you.

Partial shipments

☐ Allowed

☐ Not allowed

Transshipments

☐ Allowed

☐ Not allowed

Shipment/despatch from

Transportation to

Latest shipment date (if applicable)

Documents must be presented within  days from the date of issuance of transport documents

Terms of trade

☐ FOB

☐ CFR

☐ CIF or

☐ Other

Evidencing shipment of

Beneficiary's drafts to be accompanied by the following documents each at least in duplicate

☐ Commercial invoice

☐ Full set of clean 'On Board' Bills of Lading consigned to order and endorsed in blank marked

☐ Freight Prepaid

☐ Freight Collect

Notify ▶

☐ Air Waybill

☐ Freight Prepaid

☐ Freight Collect

Consigned to ▶

☐ Insurance arranged by applicant

☐ Insurance policies or certificates endorsed in blank covering Institute Cargo Clauses (A) Institute War Clauses (cargo),

and Institute Strikes Clauses (cargo) for not less than full commercial invoice value plus  % and including other conditions and risks as follows:

Other documents

Additional Conditions

**Section 1 – Required information** (continued)

Settlement instructions (for both term of sight Irrevocable Documentary Credits)

☐ Debit our Commonwealth Bank  Currency account number

☐ Use Forward Exchange Contract

☐ Establish a Trade Advance\* to fall due   
or for  days

\*Applicable only if you have a Trade Advance Facility

Other instructions

  


If your settlement instructions are not received by 5:00pm (AEST) the day before the due date, we will debit your account on the maturity date in settlement. If any foreign exchange is required, we will debit your account using the current spot rate on the due date in settlement.

Conditions	Applicable on	
Discount/Interest charges, if applicable, for the account of	<input type="checkbox"/> Applicant	<input type="checkbox"/> Beneficiary
Acceptance/Deferred Payment commission for account of	<input type="checkbox"/> Applicant	<input type="checkbox"/> Beneficiary
All banking charges outside issuing bank, including reimbursement commission are for account of	<input type="checkbox"/> Applicant	<input type="checkbox"/> Beneficiary
Confirmation of the Credit by the Advising bank	<input type="checkbox"/> Required	<input type="checkbox"/> Not-required
Confirmation Charges (if applicable) for account of	<input type="checkbox"/> Applicant	<input type="checkbox"/> Beneficiary
Issuing Bank Charges for account of	<input type="checkbox"/> Applicant	<input type="checkbox"/> Beneficiary

## Section 2 - Declaration

In consideration of the Bank establishing this credit I/we jointly and severally agree as follows:

1. I/We hereby undertake to provide sufficient funds to meet the amount of drafts or drawings or any other payments under the credit together with all costs, commissions, bank charges and interest for any period by which the date of payment by the Bank or your correspondent precedes the date of my/our payment to you.
2. I/We authorise the Bank at any time after the issue of the credit whether before or after the Bank has made payments to debit my/our account with sums sufficient to meet all liabilities under the credit including costs, commissions, bank charges and interest as aforesaid.
3. I/We agree that if such drafts or drawings or other payments are drawn in a foreign currency I/we will pay the equivalent in Australian currency at the bank's selling rate of exchange on the day of payment by me/us unless:
  - the foreign currency has already been provided on my/our behalf in an account with the Bank and is applied towards such drafts or drawings or other payments; or
  - I/we have arranged foreign exchange cover with the Bank and I/we have notified the Bank of the foreign exchange cover.
4. I/We acknowledge that any variation in the amount payable by me/us under this credit arising from currency fluctuations will be at my/our entire risk.
5. I/We agree that should insurance be on the basis of 'Insurance Arranged by Applicant' I/we will insure the goods in a manner satisfactory to the Bank and I/we undertake to produce to the Bank evidence of insurance if required.
6. I/We hereby authorise the Bank to retain as security the relative documents and goods by way of pledge and in the event of payment not being made by me/us as aforesaid I/we authorise the Bank to sell by public auction or private treaty, dispose of or otherwise deal with the relative goods as it may think fit and to collect any amounts due to or become due under the Insurance Policies and I/we undertake to pay on demand the amount of any deficiency on any sale or Insurance together with all usual commission, and all costs, charges and expenses incurred by the Bank in connection therewith or otherwise.
7. In the event that any of the relative goods (or part thereof) or any of the documents representing the goods (or part thereof) are either:
  - delivered by the Bank to the Applicant (or any person authorised to receive such goods or documents on the Applicant's behalf), or
  - received by the Applicant (or any person authorised to receive such goods or documents on the Applicant's behalf) direct from the beneficiary or any overseas bank pursuant to the terms of the credit, before the Applicant has fully paid and discharged the obligations and liabilities to pay, I/We agree that
    - I/We shall receive such goods/documents for the Bank and hold the same and any proceeds from the sale thereof for the Bank or at its discretion;
    - I/We shall fully insure such goods against such risks as the Bank may reasonably require and hold the proceeds of any claim on any such policy in trust for the Bank;
    - I/We shall keep this transaction separate from any other;
    - The Bank may at any time take possession of and receive such goods or proceeds wherever the same may be.
8. I/We agree that notwithstanding any contrary specification by me/us the Bank may at its discretion direct a Documentary Letter of Credit to your correspondent bank for advice or negotiation or other action.
9. This credit is to be subject to Uniform Customs and Practice for Documentary Credits and Uniform Rules for Bank-to-Bank Reimbursements under Documentary Credits as per International Chamber of Commerce publications in force at the date of issuance of the credit.
10. I/We declare that the details as shown on this form are complete and correct.

Should any instructions be required for this Documentary Letter of Credit, including but not limited to acceptance of discrepancies and payment instructions, the Bank may contact the following person(s) by telephone who is/are authorised to orally give and receive instructions on our behalf:

For and on behalf of

ABN/ACN

Full given name 1

Telephone number

Authorised signature

Date

Full given name 2

Telephone number

Authorised signature 2

Date



### Important

The Code of Banking Practice or, from 1 July 2019, the Banking Code of Practice, applies where relevant to your facility if you are a small business as defined in the Code of Banking Practice or the Banking Code of Practice (as the case may be) or an individual.