



Asset Finance Documentation Request

Submission Details

Agreement number:

Date

Broker name

Email address for document delivery

Broker firm

Contract Details

Customer name

Repayment schedule

Advance

Arrears

Financed amount

Doc fee included

Doc fee excluded

Term (months), please indicate

12

24

36

48

60

Balloon/Residual (excl GST)

\$

Bank rate (%)

Brokerage (excl GST)

\$

Commonwealth Bank/OFI Payout amount

\$

Contract number to be paid out

Invoice attached (required)

Pricing Approval attached (required)

Additional comments – Please provide any special requirements

Important:

- If the finance facility is an Equipment Loan, the Tax Invoice is to be made out to the client.
- If the finance facility is a Hire Purchase or a Lease Agreement, the Tax Invoice is to be made out to Commonwealth Bank of Australia, for delivery to the client.
- For settlement checklist details, refer to the CBA's Broker website (commbank.com.au/business/commbank-brokers) or contact your Business Development Executive (BDE).
- Ensure a valid Pricing Approval sign-off is attached. Rates are valid for 14 days.
- Allow enough time to have documents executed and returned to CBA within the timeframe.
- Contact your BDE if repricing is needed.
- Email all document requests to afbroker@cba.com.au.