

Available on Platinum Debit Cards

Information Booklet

For purchases made on Platinum debit cards issued on or after 29 September 2021



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Welcome

This document contains details of the insurance cover benefits included under your Commonwealth Bank Platinum debit card for purchases made on or after 29 September 2021.

These covers are only available to **you** if **you** are a **cardholder** of a current and valid **Commonwealth Bank Platinum debit card**.

These covers are automatically available but **you** are not obliged to accept any of them. However, if **you** want to make a claim under any of these covers, **you** will be bound by this document which sets out the terms and conditions (including any exclusions) of the insurance cover.

This booklet contains important information about the insurer, Zurich Australian Insurance Limited (ZAIL), ABN 13 000 296 640, AFS Licence Number 232507 (referred to as "we, our and us" in relation to the insurance), its agent Cover-More Insurance Services Pty Ltd ABN 95 003 114 145, AFSL 241713 (Cover-More) as well as the Commonwealth Bank and other relevant persons.

The Commonwealth Bank is not the insurer of the insurance referred to in this booklet. It and any of its related corporations do not guarantee, and are not liable to pay, any of the benefits under these covers.

Things you need to understand

- The benefits table on the next two pages gives a summary view to help you understand the insurance covers available.
- The Included Cover is available to cardholders under a Group Policy entered into by the Commonwealth Bank with us, not with you. See page 27 for details of this arrangement.
- Terms, conditions, limits and sub-limits apply that is why it is important you read this booklet carefully.
- Exclusions apply to restrict, limit and/or exclude cover.
 Read the general exclusions on pages 12-15 and the exclusions under each benefit section carefully to see what we don't cover.
- Cover is only provided during the period of cover which differs for each type of cover.
- Certain words have special meanings and are shown in bold.
 See Words with special meaning, pages 10-12.

For example you, your means the cardholder.

Table of benefits

Platinum debit card spend covers	
Benefits for a cardholder	Excess applies
Price Guarantee	
Personal goods if price difference is more than \$75	-
Purchase Security Insurance	
Personal goods	
Jewellery, watches and fine arts sub-limit per claim	\$100
Overall limit in a 12 month period in respect of any one Platinum debit card	
Extended Warranty Insurance	
Personal goods	\$100
Overall limit in a 12 month period in respect of any one Platinum debit card	

Helpful tips

Safety of your belongings

- Keep valuables with you rather than checking them in with the transport provider as they are not covered by us when checked-in (unless security regulations meant you were forced to check them in).
- Do not leave valuables in a motor vehicle at any time as they are not covered.
- Items left unattended in any motor vehicle (for example, a car, campervan or motorhome) or towed land vehicle during daylight hours are not covered, unless they are stored in the concealed storage compartment of the locked motor vehicle or towed land vehicle and forced entry was gained.
- Don't leave items unattended in ANY motor vehicle or towed land vehicle overnight, as they're not covered.
- Do not leave your belongings unattended in a public place.
 Unattended belongings are not covered by us.

These covers are provided for Platinum cardholders at no additional cost if personal goods are charged to the cardholder's Platinum debit card.

Platinum debit card	
Maximum cover limit	
Up to \$500	
Limit will not exceed the actual purchase price of the personal goods charged to the Platinum debit card.	
\$3,000	
\$125,000	
Limit will not exceed the actual purchase price of the personal goods charged to the Platinum debit card.	
\$30,000	

Remember to check for **your** items. **We** do not cover items left behind in any accommodation after **you** have checked out, left behind in any aircraft, ship, train, tram, taxi or bus,

or left behind, forgotten, misplaced or walked away from in a

Report any loss or theft to the police within 7 days of when
you first become aware of the incident, as a police report
is required so we can validate that the incident occurred.
Also, your belongings may have been handed in and may be
recovered or the police may have a chance to follow up an
alleged crime.

public place.

- Additionally, we require the relevant report from the related party. For example, an Airline Property Irregularity Report (PIR) is also required if your items were lost or stolen when travelling with an airline.
- If you are unable to provide us with a copy of the relevant report, you must provide us with a reasonable explanation and details of the time and place you made the report, including their contact details.

How to make a claim

Visit commbank.com.au/cbatravelclaims

Follow the prompts to complete **your** claim and the checklist to gather the supporting documents **you** need to submit with it.

Submit the claim online

Upload **your** scanned supporting documents when submitting the claim online, or

If you are unable to upload documents, still submit the claim online, but post the documents to **us**. We will give you a claim number to note on the original supporting documents.

Card Insurances

C/o Cover-More

PO Box 2027

North Sydney NSW 2059

Australia

We need original supporting documents, so if you are uploading your documents, please hold on to them as we may request them. If you are posting them, keep a copy.

Check that the amount you want to claim is higher than any excess applicable to your claim

Important Information

Who issues and insures these products?

Cover-More

These products are issued by Cover-More on behalf of the insurer. Cover-More administers the policy (including customer service, medical assessments and claims management) and arranges the issue of the insurance to the Commonwealth Bank who then provides the cardholder with the covers described in this booklet under the Group Policy.

Zurich Australian Insurance Limited

ZAIL is the insurer and is part of the Zurich Insurance Group, a leading multi-line insurer that serves its customers in global and local markets. Zurich provides a wide range of general insurance and life insurance products and services in more than 210 countries and territories. Zurich's customers include individuals, small businesses, and mid-sized and large companies, including multinational corporations. ZAIL's contact details are:

Zurich Australian Insurance Limited

PO Box 677, North Sydney NSW 2059

Policy conditions

1. Excess - what you contribute to your claim

The excess is the first amount of a claim that **we** will not pay for. It is **your** contribution to **your** claim if it is approved by **us**. The excess applicable to each benefit is shown in the benefits table pages 4–5.

2. Claims

- You must report the theft, wilful damage or accidental loss
 of your property/personal goods/valuables to the police, the
 transport provider or accommodation provider as relevant
 within 7 days of you first becoming aware of the loss or theft.
 You should obtain a report confirming the incident to submit
 to us with your claim.
- You must take all reasonable steps to prevent or minimise a claim. This includes taking adequate and reasonable precautions to protect your property/personal goods.
- You must not make any offer, promise of payment, or admit any liability without our written consent.
- You must advise us of any claim, or occurrence that may give rise to a claim, as soon as possible and within 60 days of the event except, for *Price Guarantee*, for which you must advise us and claim within 30 days of purchase.

- If there is a delay in claim notification, or you do not provide sufficient detail for us to consider your claim, we can reduce any claim payable by the amount of prejudice we have suffered because of the delay.
- You must at your own expense, supply any documents
 in support of your claim, which we may request. This can
 include proof of your residential status and age, proof you
 are eligible for insurance cover (e.g. your credit card account
 statement and credit card receipt to confirm your eligibility
 for the insurance), an original police report, receipts,
 valuations and a repair quote. If required we may ask you to
 translate into English any documents to enable us to assess
 your claim.
- For claims relating to a mobile phone or device with phone capabilities you must supply us with the IMEI (International Mobile Equipment Identity). You must also block the IMEI number (by Australian telecommunication providers) of the stolen or lost mobile phone or device.
- You must co-operate fully in the assessment or investigation of your claim.
- When making a claim, you have a responsibility to assist us and to act in an honest and truthful manner. If you or anyone acting on your behalf uses fraudulent, false or exaggerated means to make a claim under this policy, we may not pay the claim in whole or in part. We may inform the Commonwealth Bank of the situation and you may no longer be eligible for any (or all) of the covers in this booklet. We may also report you to the appropriate authorities and you may be prosecuted.
- If we agreed to pay a claim under your policy we will base
 any claim payment on the Goods and Services Tax (GST)
 inclusive costs (up to the relevant limits of liability). If you are
 entitled to claim an input tax credit in respect of a cost for
 which a claim is made, or would be entitled to an input tax
 credit if you were to incur the relevant cost (i.e. in replacing a
 lost or stolen item), the amount we would otherwise pay will
 be reduced by the amount of that input tax credit.

3. Claims are payable in Australian dollars

All claims and amounts payable are paid in Australian dollars at the rate of exchange applicable at the time the expenses were incurred. **We** will pay **you** unless **you** tell **us** to pay someone else. Payment will be made by direct credit to an Australian bank account nominated by **you**.

4. If you can claim from anyone else, we will only make up the difference

In the case that policy condition 6. Other insurance does not apply, if you can make a claim against someone in relation to a loss or expense in respect of any of the covers provided and they do not pay you the full amount of your claim, we will make up the difference. You must claim from them first.

5. You must help us to make any recoveries

We have the right to recover, from any other party in your name, money payable under the policy or to choose to defend any action brought against you. You must provide reasonable assistance to us.

We will apply any money we recover from someone else under a right of subrogation in the following order:

- To us, our costs (administration and legal) arising from the recovery
- 2. To us, an amount equal to the amount that we paid to you in respect of any of the covers provided
- 3. To you, your uninsured loss (less your excess)
- 4. To you, your excess.

Once we pay your total loss, we will keep all money left over.

If we have paid your total loss and you receive a payment from someone else for that loss or damage, you must pay us the amount of that payment up to the amount of the claim we paid you.

If we pay you for lost or damaged property and you later recover the property or it is replaced by a third party, you must pay us the amount of the claim we paid you.

6. Other insurance

If you are insured, or entitled to receive a benefit or make a claim, under any other insurance policy in respect of the same loss as your claim under our covers, then:

- you must give us full details of the other insurance policy,
- to the extent permitted by law, we will not be liable to provide indemnity until the indemnity amount under any other policy is exhausted, or
- we may seek, from the other insurer, contribution for any amounts we have paid.

7. Subrogation

We may, at our discretion, undertake in your name and on your behalf, control and settlement of proceedings for our own benefit to recover compensation or secure indemnity from any party in respect of any of the covers provided.

You are to assist us and give us permission to do everything required to recover compensation or secure indemnity from other parties, to which we may become entitled or subrogated, upon us accepting your claim in respect of any of the covers provided.

This is regardless of whether **we** have yet paid **your** claim, whether or not the amount **we** pay **you** is less than full compensation for **your** loss or whether **your** claim is paid under a non-indemnity or an indemnity clause.

8. Policy interpretation

All insurance covers will be interpreted in accordance with the law of New South Wales, Australia.

9. Sanctions

Notwithstanding any other terms, we shall not be deemed to provide cover or make any payments or provide any service or benefit to any person or other party to the extent that such cover, payment, service, benefit and/or any business or activity of the person would violate any applicable trade or economic sanctions law or regulation.

Words with special meaning

In this booklet words in bold have the meanings shown below. The use of the singular shall also include the use of the plural and vice versa.

act of terrorism

means any act by a person, alone or with an organisation or foreign government, who:

- a. uses or threatens force or violence
- b. aims to create public fear, or
- aims to resist or influence a government, or has ideological, religious, ethnic or similar aims.

cardholder

means a person residing in Australia or Norfolk Island to whom the **Commonwealth Bank** has issued a **Platinum debit card**. Persons residing in Australia, unless otherwise approved by **us** in writing as a **cardholder**, must have:

- · an Australian Medicare card
- an Australian issued Temporary Work (skilled) Visa (subclass 457), or
- · an Australian Visa that:
 - · authorises them to live and work in Australia, and
 - requires them to maintain a minimum level of health insurance coverage as required by the Department of Home Affairs.

Commonwealth Bank

means Commonwealth Bank of Australia ABN 48 123 123 124.

concealed storage compartment

means a boot, glove box, enclosed centre console, or concealed cargo area of a motor vehicle.

Group Policy

means the insurance policy issued by **us** to the **Commonwealth Bank**, in relation to *Platinum Credit Card Insurances*.

Included Cover

means the cover described in the *Platinum Credit Card Insurances* section of this booklet.

personal goods

means new personal property acquired for personal, domestic or household use and **valuables** (except to the extent otherwise specified as being excluded), but does not include:

- for Purchase Security Insurance, items purchased by instalment (e.g. mobile phones) prior to the final payment being made
- furniture, furnishings or household appliances unless covered under the Extended Warranty Insurance
- items with an original purchase price over \$20,000
- items acquired for the purpose of re-supply/re-sale
- items acquired to undergo transformation in a business
- computer software, or information stored on any electronic device or other media, including digital photos, downloaded files, electronic applications, programmed data or non-tangible items
- bullion, cash, collections such as stamps, coins and cards, lottery tickets or other gambling-related items, negotiable instruments, securities, manuscripts or books of account, trading cards, tickets of any description or travellers cheques
- consumable or perishable items (including but not limited to drugs, food, fuel or oil), animals or plant material
- airplanes, automobiles, boats, motorboats or any other motorised vehicles and their integral parts and installed accessories
- · second-hand items, including antiques
- items of contraband, and
- real estate and movable fixtures or fittings (including but not limited to dishwashers and fixed air conditioners) that form, or are intended to form, part of any home, office or real estate.

Platinum debit card

means a current and valid **Commonwealth Bank** Platinum debit card issued by the **Commonwealth Bank**.

public place

means any place the public has access to, including but not limited to airports, bus terminals, buses, cruise ships, planes, stations, taxis, trains, wharves and beaches, galleries, hostels, hotels, hotel foyers and grounds, museums, private car parks, public toilets, shops, streets, restaurants and general access areas.

transport provider

means a properly licensed coach operator, airline, cruise line, shipping line or railway company.

unattended

means not on your person or within your sight and reach.

valuables

means articles made of or containing gold, precious metals or stones, semi-precious stones or silver; binoculars; furs; jewellery; mobile phones; photographic, audio, video, tablet computer, computer and electrical equipment of any kind (including but not limited to devices such as drones, computer games, portable navigation equipment or media); precious metals; precious or semi-precious stones; smart phones; telescopes and watches.

we, our or us

means Zurich Australian Insurance Limited ABN 13 000 296 640, AFS Licence Number 232507.

you, your or yourself means the cardholder.

General exclusions

These exclusions apply to all covers described in this booklet unless specified otherwise. They are listed in no particular order.

Common exclusions

We will not pay for:

- any other loss, damage or additional expenses following on from the event for which you are claiming that is not covered under this insurance. Examples of such loss, damage or additional expense would be the cost of replacing locks after losing keys, costs incurred in preparing a claim or loss of enjoyment
- claims arising from your failure to take reasonable care or put yourself in a situation where a reasonable person could foresee that loss, theft or damage to property, or a death, illness or bodily injury might happen, except in an attempt to protect the safety of a person or to protect property
- claims arising as a result of war, invasion, act of foreign enemy, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection or military or usurped power
- claims which in any way relate to radioactivity, ionising rays, or the use, existence or escape of any nuclear fuel, nuclear material or nuclear waste
- claims arising from biological and/or chemical materials, substances, compounds or the like used directly or indirectly for the purpose to harm or to destroy human life and/or create public fear

- 6. loss or damage caused by detention, confiscation or destruction by customs or other officials or authorities
- 7. claims arising from an act of terrorism
- any expenses recoverable by compensation under any workers compensation or transport accident laws, or by any government sponsored fund, plan or medical benefit scheme, or any other similar type of legislation required to be effected by, or under, a law
- 9. claims arising from any unlawful act committed by you
- claims arising from, or prohibited under, any government intervention, prohibition, sanction, regulation or restriction or court order
- 11.claims which in any way relate to your:
 - a. chronic use of alcohol
 - substance abuse, drug abuse (whether over the counter, prescription or otherwise), or
 - c. ingestion of any non-prescription drug or substance (e.g. marijuana, ecstasy, heroin)
- 12.claims involving, arising from or related to **your** impairment due to **you** drinking too much alcohol:
 - a. which is evidenced by the results of a blood test which show that your blood alcohol concentration level is 0.19% or above. (The level of alcohol in your blood is called blood alcohol concentration (BAC). As a point of reference, a BAC of 0.19% is almost four times the legal driving BAC limit range in Australia which is currently 0.05%), or
 - b. taking into account the following, where available:
 - the report of a medical practitioner or forensic expert
 - ii. the witness report of a third party
 - iii. your own admission, or
 - iv. the description of events you described to us or the treating medical professional (e.g. paramedic, nurse, doctor) as documented in their records, or
- 13.claims involving, or arising from, any event that is intentionally caused by you or by a person acting with your consent.

Baggage and personal effects

We will not pay for:

- 14.damage, loss or theft of valuables placed in the care of a transport provider (unless security regulations prevented you from keeping the valuables with you), including any loss from the point of check in until collection by you from the baggage carousel or collection area at the end of your flight, journey or voyage
- 15.valuables left unattended in a motor vehicle at any time, even if stored in a concealed storage compartment

16.personal goods left:

- a. behind in any cruise cabin, hostel, hotel or motel room or peer to peer service type accommodation (including but not limited to Airbnb) after you have checked out
- b. unattended in a public place
- behind in/on any aircraft, bus, car, peer to peer service transport vehicle (including but not limited to Uber), rental car, ship, taxi, train, tram or any other vehicle or vessel
- d. behind, forgotten, misplaced or walked away from in a public place
- e. **unattended** in any motor vehicle overnight even if they were in a **concealed storage compartment**
- f. unattended in any motor vehicle other than overnight, unless they were stored in a concealed storage compartment of a locked motor vehicle and forced entry was gained
- g. under the supervision of somebody who is not **you** or **your travel companion**, or
- h. with a person who steals or deliberately damages them

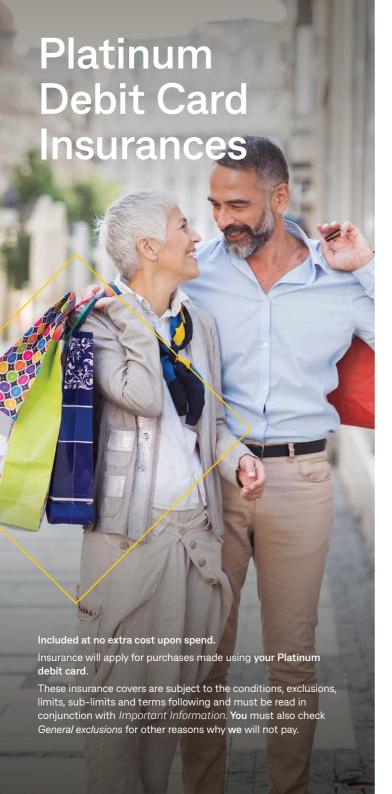
17.loss or theft that is not reported to the:

- a. police or security personnel
- b. responsible **transport provider** (if **your** items are lost or stolen while travelling with a **transport provider**), or
- c. accommodation provider

All cases of loss or theft must be reported as soon as possible and within 7 days. A copy of the relevant report must be submitted for any claim involving loss or theft. If you are unable to provide us with a copy of the relevant report, you must provide us with a reasonable explanation and details of the time and place you made the report, including their contact details

- 18.a mobile phone or device with phone capabilities if you are unable to supply the IMEI (International Mobile Equipment Identity)
- 19.cash, bank notes, currency notes, cheques or negotiable instruments
- 20.watercraft of any type (other than surfboards)
- 21.sporting equipment (including bicycles) damaged, lost or stolen while in use
- 22.skis, poles, boots, bindings, snowboards or ice skates.
- 23.items that are being sent to **you**, unaccompanied by **you** or under a freight contract

- 24.an electrical or mechanical fault or breakdown unless covered under Extended Warranty
- 25.loss of, or damage to, any item that is brittle or fragile (except photographic or video equipment), unless the loss or damage is caused by thieves, burglars, fire, or a collision involving the means of transport in which **you** are travelling
- 26.damage caused by atmospheric or climatic conditions; wear and tear; vermin; or any process of cleaning or alteration
- 27.consequential damage caused while an item is being serviced, repaired or restored, unless **we** have authorised the work
- 28.loss of, or damage to, items that are commercial samples; works of art and antiques, or items you take to sell while overseas
- 29.deterioration, normal wear and tear, or damage arising from inherent defects in the property/personal goods, or
- 30.any defective item or any defect in an item unless covered under *Extended Warranty*.



Price Guarantee

Who is eligible?

Cardholders are eligible for *Price Guarantee* cover when the whole purchase price of a personal good is charged to the cardholder's Platinum debit card and the price difference is more than \$75.

What is covered?

Cover is subject to the following and the details contained in *Important Information*.

This cover refunds the **cardholder** the difference in price if, within 21 days of the purchase, they advise **us** that they have, subsequent to their purchase, received a printed or emailed catalogue showing the same **personal goods** for a lower price in a store within 25 kilometres of the store that the **personal goods** were purchased, and the price difference is greater than \$75.

To make a claim, **you** must report the cheaper article and submit **your** claim to **us** within 30 days of the purchase of the item that is the subject of the claim.

The cheaper **personal goods** must be: the same model number, the same model year and produced by the same manufacturer as the **personal goods** purchased by **you**.

What is the cover limit?

Provided the price difference is greater than \$75, we will refund the price difference up to a maximum amount of \$500 for any one item, set or pair items (including attached and unattached accessories).

What is not covered?

This section does not cover **personal goods** purchased or advertised exclusively on the internet.

Purchase Security

Purchase Security is a cover available to Platinum debit card cardholders, subject to the following terms and conditions and the details contained in Important Information of this booklet.

This cover provides 90 consecutive days of cover (from the date of purchase) in the event of loss, theft or damage of a wide range of new **personal goods** purchased anywhere in the world, when those items are charged to the **cardholder's Platinum debit card**. Cover limits and policy exclusions apply.

There is no cover if the **personal goods** are left behind, forgotten, misplaced or walked away from etc. Please refer to the *Helpful tips* section on page 4 and *General exclusions* pages 12-15.

If an item is damaged, lost or stolen **we** will repair the item if it is practical and economic to do so. If it is not practical and economic to repair the item, **we** will replace the item or provide **you** with a replacement voucher if the item is available from **our** usual suppliers. If the above do not apply, **we** will pay **you** the monetary value of the item.

Where the item is part of a pair or set, you will receive no more than the value of the particular part or parts lost, stolen or damaged, regardless of any special value that the item may have by way of being part of such pair or set.

Here are some examples of items considered as only one item for the purpose of this insurance. The appropriate single item limit will be applied: a camera, camera accessories, lenses and tripod (attached or not); a smart phone and cover/case; a matched or unmatched set of golf clubs, golf bag and buggy; a necklace and pendant; a charm bracelet and charms.

Terms and conditions

- This cover provides automatic insurance protection for new personal goods when their purchase is charged to the cardholder's Platinum debit card unless the personal goods and/or claims are excluded by the policy's terms and conditions, or the cardholder fails to comply with the policy conditions in this booklet. For the avoidance of doubt, personal goods being purchased by instalment payments (e.g. mobile phone contracts) are not covered until the final payment is made.
- Cover extends to permanent Australian residents who
 receive the new personal goods as a gift from a cardholder
 who has purchased the personal goods in accordance with
 point 1 above. For the purpose of this cover, these persons
 are also referred to as cardholder or cardholders.
- The personal goods are insured anywhere in the world for 90 consecutive days from the date of purchase in the event of loss, theft or damage. However, there is no cover until you have taken possession of the personal goods.
- An excess of \$100 applies. The excess is the first amount of a claim that we will not pay for. It is deducted from your claim if it is approved by us.

What are the cover limits?

We will pay the lesser of:

- the actual amount which has been charged to the cardholder's Platinum debit card to purchase the personal goods, or
- \$3,000 per claim in respect of jewellery, watches and fine arts,

up to a maximum of \$125,000 in any 12 month period in respect of any one **Platinum debit card**.

Extended Warranty

Extended Warranty is a cover available to Commonwealth Bank Platinum debit card cardholders, subject to the following terms and conditions and the details contained in Important Information of this booklet.

The purpose of the cover is to extend the manufacturer's expressed written Australian warranty on personal goods (the warranty that is applicable and able to be fulfilled within Australia and that has been properly registered with the manufacturer). This is provided the purchase is charged to the cardholder's Platinum debit card or is purchased by redeeming Commonwealth Awards points.

The **personal goods** may come with guarantees from the seller and/or the manufacturer that cannot be excluded under the Australian Consumer Law or other relevant law and that may entitle **you** to a replacement or refund for a major failure and compensation for any other reasonably foreseeable loss or damage. **You** may also be entitled to have the goods repaired or replaced, if the goods fail to be of acceptable quality and the failure does not amount to a major failure.

This Extended Warranty operates alongside, and in addition to, and does not change or take away any rights you may have under, the Australian Consumer Law in relation to your personal goods. However, you can choose to make a claim under this cover even if you have rights under the law.

Terms and conditions

- The cover provided by this Extended Warranty in respect of personal goods purchased comes into effect at the end of the Australian warranty period that applies to those personal goods and covers the cost to repair or replace the personal goods.
- This Extended Warranty period will be for a duration equivalent to the Australian warranty period, up to a maximum of one full year, and does not apply if the Australian warranty exceeds five years.

The table below sets out examples of how extended warranty periods apply:

Australian warranty period	Extended warranty period
7 days	7 days
14 days	14 days
1 month	1 month
6 months	6 months
1 to 5 years	1 year
Over 5 years	No cover

- Only covered breakdowns are eligible for Extended Warranty.
 A covered breakdown means the failure of personal goods to operate for the purpose for which they were designed as a result of a breakdown or defect, provided the breakdown or defect is covered by the terms of the Australian warranty.
- 4. You must take all reasonable care to protect and maintain the personal goods insured under this cover.
- 5. If a claim is to be paid under this cover, you must obtain approval from us prior to proceeding with any repairs or replacement of the personal goods, which have broken down, or are defective. You must also retain the personal goods or parts for our inspection.
- An excess of \$100 applies. The excess is the first amount of a claim that we will not pay for. It is deducted from your claim if it is approved by us.

What are the cover limits?

Our liability for claims made under this cover shall not exceed the actual purchase price of the **personal goods** charged to the **Platinum debit card**, up to a maximum of \$30,000 in any 12 month period in respect of any one **Platinum debit card**.

General Information

General Insurance Code of Practice

We are a signatory to the General Insurance Code of Practice (the Code) and support the Code. The objectives of the Code are:

- to commit us to high standards of service;
- to promote better, more informed relations between us and you;
- to maintain and promote trust and confidence in the general insurance industry;
- to provide fair and effective mechanisms for the resolution of complaints and disputes you make about us; and
- to promote continuous improvement of the general insurance industry through education and training.

Further information about the Code and **your** rights under it is available at codeofpractice.com.au or by contacting us.

Financial Claims Scheme

If the insurer becomes **insolvent**, **you** may be entitled to payment under the Financial Claims Scheme (FCS). Access to the FCS is subject to eligibility criteria. Please visit fcs.gov.au for information.

We respect your privacy

In this Privacy Notice the use of "we", "our" or "us" means both Cover-More and the insurer, unless specified otherwise.

Why your personal information is collected

We collect your personal information (including sensitive information) to help us in:

- identifying you and conducting necessary checks
- determining what services or products we can provide to you and/or others
- issuing, managing and administering services and products provided to you and/or others including claims investigation, handling and payment, and
- improving services and products, e.g. training and developing representatives, product and service research, data analysis and business strategy development.

Cover-More also collects **your** personal information to provide **you** with special offers of other services and products that may be of interest to **you**.

How your personal information is collected

We may collect your personal information through websites, from data you or your travel consultant input directly, or through cookies and other web analytic tools, also via email, fax, telephone or in writing.

We collect personal information directly from you unless:

- you have consented to collection from someone else
- it is unreasonable or impracticable for us to do so, or
- the law permits us to collect from someone else.

We also collect additional personal information from other third parties to provide you with our services and products. If you provide personal information to us about another person you must only do so with their consent and agree to make them aware of this Privacy Notice.

Who we disclose your personal information to

We may disclose your personal information to other parties and service providers for the reasons explained above. The other parties and service providers include:

- · insurers and reinsurers
- · travel providers and your travel consultant
- our lawyers and other professional advisers
- our related companies and other representatives or contractors who we have hired to provide services or to monitor the services provided by us or our agents, our products or operations, and/or
- other parties we may be able to claim or recover against or other parties where permitted or required by law.

Additional parties and service providers are detailed in the Cover-More Privacy Policy and the insurer's Privacy Statement. The contractual arrangements that **we** have in place with these parties and service providers generally include an obligation for them to comply with Australian privacy laws.

We may need to disclose personal information about you to other parties and service providers, some of whom may be located overseas. Who they are may change from time to time. Generally these recipients will be located in the overseas countries you travelled to over the duration of your policy and your claim. These recipients would usually be service providers, such as providers of travel-related services, investigators, assessors and facilitators or our related entities that carry out services on our behalf in relation to your policy and your claim. Further details of these types of recipients are set out in the Cover-More Privacy Policy and the insurer's Privacy Statement.

We may not always be able to take reasonable steps to ensure that these recipients comply with the *Privacy Act 1988*. Some of the countries where these recipients are based may not offer the same protection or obligations that are offered by the Act in Australia. By acquiring the services and products from us, you agree that you may not be able to seek redress under the Act, or from us and/or from the recipients in overseas countries, or to the extent permitted by law.

You and any other traveller included on the policy consent to these uses and disclosures unless you tell Cover-More, using the contact details following.

Your choices

If you choose not to provide your personal information and/ or choose not to consent and/or withdraw your consent to the use and disclosure of your personal information, set out in this Privacy Notice, at any stage, we may not be able to provide our services or products or manage and administer services and products to you and/or others.

If you wish to withdraw your consent, including for things such as receiving information on products and offers, please contact Cover-More using the following methods.

More information

For more information about how **your** personal information is collected, used or disclosed, how to access or seek correction to **your** personal information or how to make a complaint and how such a complaint will be handled, please contact **us** or refer to the relevant website.

Cover-More Privacy Officer

Cover-More Insurance Services Pty Ltd

Mail: PO Box 2027, North Sydney NSW 2059 Australia

Email: privacy.officerCBA@covermore.com.au

Call: 1300 72 88 22

Website: covermore.com.au/covermore_privacy_policy

ZAIL Privacy Officer

Zurich Australian Insurance Limited

Mail: PO Box 677, North Sydney NSW 2059

Email: privacy.officer@zurich.com.au

Call: 132 687

Website: zurich.com.au/important-information/privacy

Complaints and disputes resolution process

We and Cover-More are committed to resolving any complaint or dispute fairly.

If you have a complaint about an insurance product we issued or the service you have received (from us or one of our representatives), please contact us. We will put you in contact with someone who can help to resolve the complaint. You can talk over the phone, email or write:

- Call Cover-More on 1300 467 951
- Write to the Customer Relations Manager
 Post: PO Box 2027, North Sydney NSW 2059
 Email: customerrelationsCBA@covermore.com.au

We will acknowledge receipt of **your** complaint within 24 hours or as soon as practicable.

If you are not satisfied with our initial response, you may use our Internal Dispute resolution process.

We expect that our internal dispute resolution process will deal fairly and promptly with your complaint, however, you may take your complaint to the Australian Financial Complaints Authority (AFCA) at any time.

AFCA is an independent dispute resolution scheme. **We** are a member of this scheme and **we** agree to be bound by its determinations about a dispute. AFCA provides fair and independent financial services complaint resolution that is free to **you**.

Their contact details are:

Australian Financial Complaints Authority

Call: 1800 931 678

Address: GPO Box 3, Melbourne VIC 3001

Email: info@afca.org.au Website: afca.org.au

If your complaint or dispute falls outside the AFCA rules, you can seek independent legal advice or access any other external dispute resolution options that may be available to you.

About the Group Policy

The Group Policy is a contract of insurance between us and the Commonwealth Bank who is the insured entity under the policy.

Access to benefits under the **Group Policy** is provided to **cardholders** solely by operation of section 48 of the *Insurance Contracts Act 1984*.

Cardholders do not enter into any agreement with us and cannot vary or cancel the Group Policy, as they are not the contracting insured. If we or the Commonwealth Bank cancel or vary the Group Policy, neither we or the Commonwealth Bank need to obtain consent to do so.

We do not provide any notices to **cardholders**. We only send notices to the **Commonwealth Bank** (to whom we have contractual obligations).

You are not obliged to accept any of the cover benefits, but if you wish to make a claim under the Group Policy then you have the same obligations to us as the Commonwealth Bank in accordance with the *Insurance Contracts Act*. We have the same rights regarding cardholders as we have regarding the Commonwealth Bank.

Neither we nor the Commonwealth Bank hold anything in trust, for the benefit of, or on your behalf under the Group Policy.

The Commonwealth Bank does not act on our behalf or on your behalf in relation to the insurance.

Any person who may be eligible should consider obtaining advice as to whether the benefits are appropriate or useful for their needs, from a person who is licensed to give such advice. No advice is provided by **us**, **our** representatives or the **Commonwealth Bank** that this insurance is appropriate or useful for any person's needs. Nothing prevents such persons from entering into other insurance arrangements.

Termination of the Group Policy

The Commonwealth Bank may terminate or vary the Group Policy at any time. If this happens, the Commonwealth Bank will:

- give the cardholder written notice of the variation or termination, or
- advise the cardholder that a variation or termination will occur.

In these circumstances, the Commonwealth Bank will not provide the cardholder with a copy of the actual changes made to the cover. The Commonwealth Bank will direct the cardholder to the relevant website URL for the details of the variation or termination and inform the cardholder that they can call the Commonwealth Bank to request that a copy of the actual changes is sent to the cardholder by post or email.

Purchases made in accordance with the existing **Included Cover** before the **Group Policy** is varied or terminated will still be eligible for that cover. Any purchases made after the variation or termination of the **Group Policy** will not be eligible for the existing cover.

Change of terms and conditions

From time to time, and where permitted by law, we may change parts of this Information Booklet. We will issue you/the cardholder with a new Information Booklet or a Supplementary Information Booklet or other compliant document to update the relevant details, except in limited cases. Any updates, which are not materially adverse to you/the cardholder from the view of a reasonable person deciding whether to acquire this insurance, can be found on commbank.com.au/travelinsuranceincluded. You/the cardholder can obtain a paper copy of any updated information, without charge, by calling Cover-More on 1300 467 951.

Notes

Contact details



Platinum Debit Card Insurances

General enquiries

To ask about claims or other details about the insurance included with your Platinum debit card, please call or email:



1300 467 951 (within Australia) +61 2 8907 5060 (from overseas)

commbank@covermore.com.au

How to make a claim – See page 6

Commonwealth Bank



By phone

Australia

13 2221

Personal and Business Awards

customers

From overseas +61 2 9999 3283 131 576

Business Non-Awards customers

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