



# Confirmation Of Tax Information - Individuals

**GUIDE TO COMPLETING THIS FORM**

- This form is designed to collect the tax status of an individual where this information has not previously been provided or the individual has been identified as a potential taxpayer of a country other than Australia.
- Complete one form for each individual. Complete all applicable sections of this form in BLOCK LETTERS.
- Tax information must be collected from the individual
- PLEASE NOTE: The individual may be treated as being a non-Australian taxpayer if the requested information is not provided.
- Contact your licensee if you have any queries.

**SECTION 1: PERSONAL DETAILS**

Surname  Date of Birth (dd/mm/yyyy)

Full Given Name(s)

**Residential Address** (PO Box is not acceptable)

Street

Suburb  State  Postcode

Country

Email

**SECTION 2: TAX INFORMATION**

*Tax Residency rules differ by country. Whether an individual is a tax resident of a particular country is often (but not always) based on the amount of time a person spends in a country, the location of a person's residence or place of work. For the US, tax residency can be as a result of citizenship or residency.*

Please answer **both** tax residency questions:

Are you a tax resident of Australia?  **Yes**  **No**

Are you a tax resident of another Country?  **Yes**  **No**

**If you are a tax resident of a country other than Australia, please provide your tax identification number (TIN) or equivalent below. If you are a tax resident of more than one other country, please list all relevant countries below.**

*A TIN is the number assigned by each country for the purposes of administering tax laws. This is the equivalent of a Tax File Number in Australia or a Social Security Number in the US. If a TIN is not provided, please list one of the three reasons specified (A, B or C) for not providing a TIN.*

1.	Country	<input type="text"/>	TIN	<input type="text"/>	If no TIN, list reason A, B or C	<input type="text"/>
2.	Country	<input type="text"/>	TIN	<input type="text"/>	If no TIN, list reason A, B or C	<input type="text"/>
3.	Country	<input type="text"/>	TIN	<input type="text"/>	If no TIN, list reason A, B or C	<input type="text"/>

If there are more countries, provide details on a separate sheet and tick this box .

- Reason A** The country of tax residency does not issue TINs to tax residents  
**Reason B** The individual has not been issued with a TIN  
**Reason C** The country of tax residency does not require the TIN to be disclosed

### SECTION 3: DECLARATION

**Important note:**

- Complete the Declaration section below

I declare that:

- The answers to all questions, declarations and all information supplied by me is true & correct
- I will promptly advise 'the Bank' if these details change
- I certify that I am the named person above or authorised to provide information on their behalf
- I am aware that information provided about me and my accounts may be provided to the relevant tax authorities.

**INDIVIDUAL DECLARATION (the person named in this form)**

Name

Signature

Date

Please mail this form to: **Commlnsure**, PO Box 320 Silverwater NSW 2128  
Contact phone number: 1800 624 100 or + 61 2 9745 0905 between 8.30am and 6.00pm, Monday to Friday (Sydney time).