

Money Markets - maturity instructions

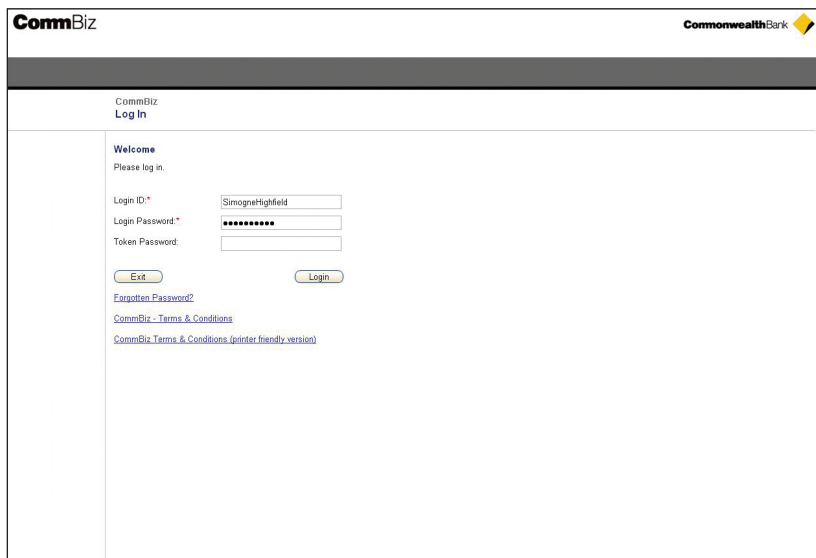
This guide takes you through the process, updating or amending the maturity instructions on your Cash Deposit Account (CDA) or Cash Relationship Account (CRA) Fixed Term Deposit or Security Investment.

Important

Maturity instructions can be updated or amended through CommBiz Markets anytime up until 6pm Sydney time on the business day before maturity. Refer to the CommBiz Markets Product Disclosure Statement for more information.

Login to CommBiz

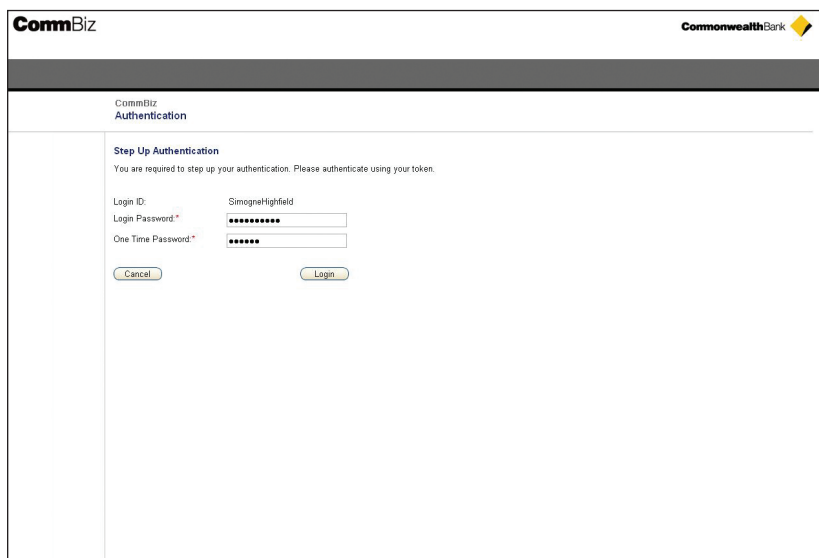
1. Open your internet browser and go to **www.commbiz.com.au**, then login with your Login ID and password.



The screenshot shows the CommBiz login interface. At the top left is the 'CommBiz' logo, and at the top right is the 'CommonwealthBank' logo. Below the header, the page is titled 'CommBiz Log In'. A 'Welcome' message says 'Please log in.' There are three input fields: 'Login ID*' with the text 'SimogreHighfield', 'Login Password*' which is masked with dots, and 'Token Password'. There are 'Exit' and 'Login' buttons. Below the fields are links for 'Forgotten Password?', 'CommBiz - Terms & Conditions', and 'CommBiz Terms & Conditions (printer friendly version)'.

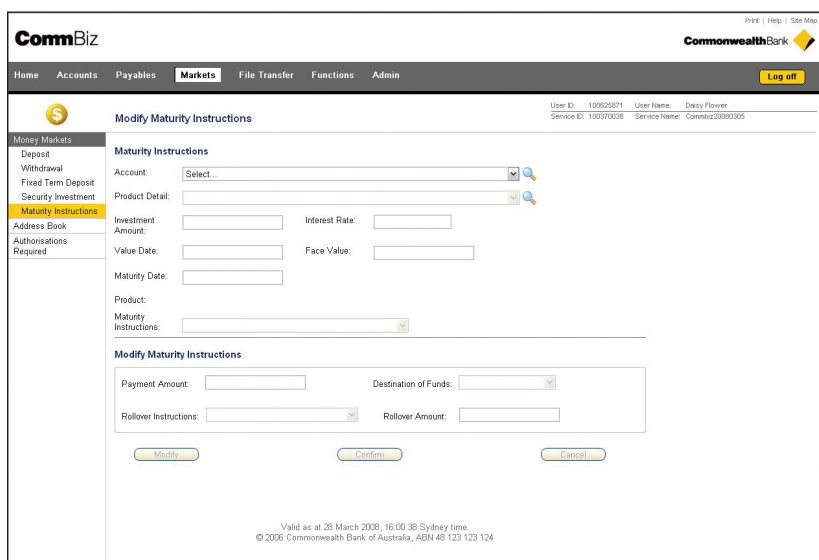
2. Select **Markets** from the top menu.
3. Select **Maturity Instrurctions** from the left-hand menu.

- If you are prompted to step up your authentication, simply enter your Login password and the unique digits created by the security token provided to you by the Bank, then click the **Login** button.



Updating/amending your maturity instruction

- The Modify Maturity Instructions screen is displayed.



- From the **Account** dropdown list, select the relevant CDA or CRA.
- From the **Product Detail** dropdown list, choose the investment whose maturity instructions you wish to amend.
- The Investment Amount, Interest Rate, Value Date, Face Value, Maturity Date, Product and Maturity Instructions will be automatically populated to show the details of the Fixed Term Deposit or Security Investment you selected in Step 7.
- Click the **Modify** button to amend the maturity instructions.
- You can now select your preferred maturity instructions from the dropdown list.
- Depending on your selection, you will now be able to specify the Payment Amount, Destination of Funds and Rollover Instructions.

CommBiz CommonwealthBank

Home Accounts Payables **Markets** File Transfer Functions Admin **Log off**

User ID: 100625071 User Name: Daisy Flower
Service ID: 100370038 Service Name: Commbiz20080305

Modify Maturity Instructions

Money Markets

Deposit
Withdrawal
Fixed Term Deposit
Security Investment
Maturity Instructions
Address Book
Authorisations Required

Maturity Instructions

Account: Flower CDA.2 | 12345678
Product Detail: Fixed Term Deposit | \$200,000.00 | 7.230%
Investment Amount: 200,000.00 Interest Rate: 7.230%
Value Date: 12/03/2008
Maturity Date: 11/04/2008
Product: Fixed Term Deposit
Maturity Instructions: Payout Interest/Rollover Principal

Modify Maturity Instructions

Payment Amount: Destination of Funds: 062000 123456
Rollover Instructions: Rollover to 2 month Fixed Term Depu...

Modify Confirm Cancel

Valid as at 28 March 2008, 16:01:49 Sydney time.
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Confirmation advice

12. Click the **Confirm** button to proceed or **Cancel** to start again.
13. The Acknowledgement Maturity Instructions screen is displayed.

CommBiz CommonwealthBank

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User ID: 100625071 User Name: Daisy Flower
Service ID: 100370038 Service Name: Commbiz20080305

Modify Maturity Instructions

Money Markets

Deposit
Withdrawal
Fixed Term Deposit
Security Investment
Maturity Instructions
Address Book
Authorisations Required

Acknowledgement Maturity Instructions

Reference Number: 53612
Client Name: Flower CDA.2
Account: 12345678
Product: Fixed Term Deposit

Security Investment Details :

Value Date	Investment Amount	Interest Rate	Maturity Date	Maturity Value
12/03/2008	\$ 200,000.00	7.230%	11/04/2008	\$ 201,188.49

Maturity Instruction

At Maturity we will credit your bank account 062000 123456

OK Print Confirmation

Valid as at 28 March 2008, 16:13:39 Sydney time.
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14. For a copy of the confirmation, click on the **Print Confirmation** button. You will be prompted to save a PDF copy on your computer or print it using your local printer.
15. To complete your request, click the **OK** button.