

# Albert

## Image Carousel App User Guide.



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# Introducing Image Carousel.

Welcome to Image Carousel app - a tool that allows businesses to use the Albert screen as advertising space to show business logos, promotions or advertisements.

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## Getting Started

Image Carousel is free and available to download from [piappbank.com.au](https://piappbank.com.au)

2

## Easy to use

Select the order and timing of your rotating images.

3

## Customisable

Select the order and timing of your rotating images.



## We're here to help

If you need help using the Image Carousel app, call **1800 230 177**, 24 hours a day, 7 days a week.

# I. Getting started

The Image Carousel app can display images on Albert, when not in use. Use this app to showcase new products, offers, and advertisements.

## Configuring the Image Carousel for the first time

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### Home screen

- Tap the **Image Carousel app** icon to access the carousel. A loading screen will appear if accessing for the first time. Upon subsequent launches, you will be taken straight to the images selected, and they will start transitioning automatically.
- If this is the first time you have accessed any CommBank app, you may be asked to sign in with your App bank username and password.
- If you have forgotten your App bank username or password, please call the Business Service Centre on **1800 230 177**.



## Configuring the image display settings

### Merchant Context Menu

1. Press the **Merchant Context Menu** button, or two finger swipe from the top to open the **Merchant Context Menu**.
2. Tap **Image Carousel Settings** from the menu.



### Image Carousel Settings

1. The following settings screen will display.
2. If you have changed any images via App bank, press **Sync Images** to have your device update.
3. Ensure that **Activate Application** is set to On should you wish to use the application.
4. This will disable the screen saver, and the image carousel will display when the device is idle.  
**Note that this will impact the battery life of your device.**
5. Use the scroll wheel to select image transition delay.
6. Press **OK** to save settings.



### Select/Order Images

Use this screen to reorder, and enable/disable images. You can preload images on to the device, and only show them when required, for example, you may have daily specials that rotate through the week.

1. Reorder images by using the selector to the right of each item.
2. Hold and drag to the desired location, and release.
3. Press **OK** to save settings, and return to the previous screen.
4. Alternatively, press the **back button** to cancel and return.

Note: Email will not work unless outgoing email address has been set up in the Albert Email settings. Please refer to the **Albert User Guide**. For help, contact our help desk on 1800 230 177.



# 2. App bank

## Adding images via App bank

### Home Screen

Click on the app icon from the **My Apps** tab on App bank.



### Add New Image

1. From the grey header, select **Add New Image**.



2. Choose the merchant ID for which you want the images to be displayed on.

Images must be:

- ◆ Less than 1Mb.
- ◆ Maximum size of 800 x 1280px (width x height).
- ◆ PNG or JPG.
- ◆ Merchants can upload up to 20 images to App bank.
- ◆ They can assign six images to the Albert terminal. If the merchant does not choose them, the first six images will be selected.

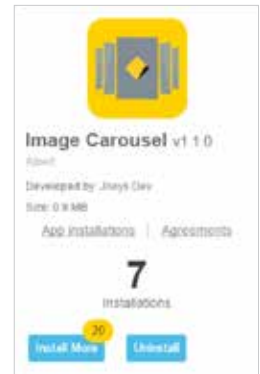
Note: Image pixel size can be adjusted using Microsoft Paint > File > Image > Resize.



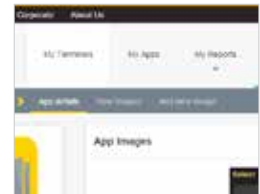
## Viewing and deleting current images on App bank

### Home Screen

1. Click on the **app icon** in the “**My Apps**” tab on App bank.



2. From the app details page, click **View Images**.
3. From the Merchant ID dropdown, select the Merchant ID range you wish to view.
4. The images displayed underneath will display on all terminals within this Merchant ID range.



### Deleting An Image

1. To delete an image on a particular terminal, or range of terminals, hover over the images displayed above.
2. Press the **Delete** button in the top right of the image.
3. The image will be removed from the devices within the selected Merchant ID range.



# Need help?

We're here to assist — whenever you need us.

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## Help with Albert, App bank and CommBank apps

**1800 230 177**

Commonwealth Bank Business Service Centre  
24 hours a day, 7 days a week

[www.commbank.com.au/merchantsupport](http://www.commbank.com.au/merchantsupport)

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## Help with third party apps

1. On Albert, tap the App bank app, or visit [piappbank.com.au](http://piappbank.com.au)
  2. Select **Apps**, then search the relevant app name. Click into the app to see **App Details** and expand **Support** to see the contact details for the responsible developer.
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