

Withdrawing money at an ATM.



1 Insert your card.

Before you do so check your surroundings to ensure the area around you is safe.



2 Enter your PIN.

Use the keypad to enter your PIN then press 'Enter'. For security purposes, you should not tell anyone your PIN or write it down.



3 Select 'Withdraw'.

Press the word 'Withdraw' on the touchscreen to make a withdrawal.



4 Select account type.

You will be asked to select the account you want to withdraw from. Select your account, this is normally 'Savings', by pressing on the touchscreen.



5 Choose how much you want to withdraw.

Press one of the amounts on the touchscreen – or use the keypad to enter a different amount then press 'Enter'.



6 Select if you want a receipt and confirm.

You will be asked to choose if you would like a receipt. Choose an option on the touchscreen then press the yellow button to confirm.

Your cash will now be dispensed.

